

AGENDA

Meeting: Trowbridge Area Board
Place: The Cotswold Space, County Hall, Bythesea Road, Trowbridge, BA14 8JN
Date: Thursday 17 March 2022
Time: 6.30 pm

Including the parishes of Hilperton, North Bradley, Southwick, Trowbridge, West Ashton.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please note that refreshments will not be provided.

Please direct any enquiries on this Agenda to Leo Penry
Leonora.Penry@wiltshire.gov.uk, direct line or email Leonora.Penry@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ernie Clark, Hilperton (Chairman)
Cllr Horace Prickett, Southwick (Vice-Chairman)
Cllr Daniel Cave, Trowbridge Park
Cllr Mel Jacob, Trowbridge Paxcroft
Cllr Edward Kirk, Adcroft
Cllr Stewart Palmen, Central
Cllr Antonio Piazza, Drynham
Cllr Jo Trigg, Lambrok
Cllr David Vigar, Grove

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Bourne Hill, Salisbury
Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

| | Items to be considered | Time |
|---|---|---------------|
| 1 | <p>Apologies</p> <p>To receive any apologies for absence.</p> | 6.30pm |
| 2 | <p>Minutes (<i>Pages 5 - 12</i>)</p> <p>To approve the minutes of the meeting held on 20 January 2022.</p> | |
| 3 | <p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> | |
| 4 | <p>Chairman's Announcements (<i>Pages 13 - 16</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> a) Changes to residual waste collection b) Great British Spring Clean | 6.35pm |
| 5 | <p>Partner Updates (<i>Pages 17 - 70</i>)</p> <p>To note the written reports and receive any updates from the following:</p> <ul style="list-style-type: none"> a) Office of the Police and Crime Commissioner b) Wiltshire Police c) Dorset and Wiltshire Fire and Rescue Service d) Town and Parish Councils e) Local Youth Network <p>Other updates.</p> | 6.45pm |
| 6 | <p>Trowbridge Town Hall</p> <p>Alan Wright, the new Director of Trowbridge Town Hall, will speak on the next phase of Town Hall development.</p> | 7.00pm |
| 7 | <p>Leisure (<i>Pages 71 - 76</i>)</p> <p>David Redfern, AD - Leisure, Culture & Communities, will provide an update on leisure provision in Trowbridge.</p> | 7.15pm |
| 8 | <p>Future High Street Fund</p> <p>To receive an update on the Future High Street Fund.</p> | 7.30pm |
| 9 | <p>Funding (<i>Pages 77 - 82</i>)</p> <p>Community Grants</p> <ul style="list-style-type: none"> • West Wiltshire University of the Third Age - West Wilts U3A | 7.45pm |

Video Streaming Project - £922.80 requested

- Trowbridge Wanderers Football Club - Trowbridge Wanderers Equipment - £1733.30 requested
- Trowbridge Rugby Football Club - Trowbridge Rugby Club Play Park - £5000.00 requested
- Hilperton Village Hall - Hilperton Village Hall New Children's Play Equipment - £5000.00 requested
- The Big Community Grow - Jubilee meadow and Nature Trail - £1965.00 requested
- Collaborative Schools Ltd - Child Friendly Trowbridge Park Signs - £899.50 requested
- Wiltshire Rural Music - Visible Voices - £1842.00 requested
- Wiltshire Wildlife Trust - Rejuvenating Trowbridge Town Pond - £5000.00 requested
- Friends of Southwick Country Park - Purchase of a chainsaw for Friends of
- Southwick Country Park Local Nature Reserve - £576.00 requested
- Equinox Explorer Scout Unit - Explorer Scout Paddle Boarding - £4562.50 requested
- Wiltshire Rural Music - Wiltshire Rural Music IT Resources - £975.00 requested
- Biss Meadows Country Park - Biss Meadows South Pond enhancement - £1130.00 requested

Health and Wellbeing Grants

- Families Out Loud - Families Out Loud client support and IT project - £5577.00 requested

10 **Urgent items**

9.00pm

Any other items of business which the Chairman agrees to consider as a matter of urgency.

MINUTES

Meeting: Trowbridge Area Board
Place: Online Meeting
Date: 20 January 2022
Start Time: 7.00 pm
Finish Time: 9.28 pm

Please direct any enquiries on these minutes to:

Leo Penry, (Tel): 01225 718541 or (e-mail) Leonora.Penry@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ernie Clark (Chairman), Cllr Horace Prickett (Vice-Chairman), Cllr Daniel Cave, Cllr Mel Jacob, Cllr Stewart Palmen, Cllr Antonio Piazza, Cllr Jo Trigg and Cllr David Vigar

Cllr Richard Clewer (Leader of the Council and Cabinet Member for MCI, Economic Development, Heritage, Arts, Tourism and Health & Wellbeing and Interim Cabinet Member responsible for Finance & Procurement, Commissioning and Commercialisation)

Total in attendance: 32

| <u>Minute No..</u> | <u>Summary of Issues Discussed and Decision</u> |
|--------------------|--|
| 28 | <p><u>Apologies</u></p> <p>Apologies were received from Edward Kirk.</p> |
| 29 | <p><u>Minutes</u></p> <p><u>Resolved:</u></p> <p><u>To approve and sign the minutes as a true and correct record.</u></p> |
| 30 | <p><u>Declarations of Interest</u></p> <p>Councillors Jo Trigg and Stewart Palmen declared a non-pecuniary interest in the grant application from Trowbridge Future, by virtue of being trustees of the organisation. They declared they would not participate or vote on the application.</p> |
| 31 | <p><u>Chairman's Announcements</u></p> <p>Announcements were received as detailed in the agenda pack, relating to the Ask for Angela Relaunch, Queens Platinum Jubilee and changes to the Highway Code.</p> |
| 32 | <p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <p>i. Wiltshire Police</p> <p>Inspector Gill Hughes delivered an update on policing issues in the community area. She stated that there had not been an increase in issues in Trowbridge in the lead up to Christmas and highlighted the success of Operation Elf to tackle shoplifting. She also updated the Board on the three new PCSOs and her work as Wiltshire Police's lead on dog theft, including increasing DNA tracking. The Winter Drink Drive Campaign saw 7 arrests for drink driving and 3 arrests for drug driving in the Trowbridge area.</p> <p>The Board asked if information could also be presented showing comparison with Swindon and the rest of Wiltshire, along with longer term trend information. It was reported that over the last year there had been a slight increase in violent crime but it was considered that the reopening of pubs may have contributed to this. Trend data including on theft could be reviewed for future updates.</p> <p>A request was made for a PCSO to attend the next Hilperton Parish Council meeting and the next North Bradley Parish Council meeting.</p> |

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| | <p>ii. Wiltshire Fire and Rescue Service</p> <p>David Geddes, Trowbridge Station Manager, updated the Board on the safe and well visits that were still ongoing and the specific focus on electric blanket safety in the winter months. He reminded the Board that the service is recruiting for more on-call firefighters. There were 76 fire calls in the Trowbridge area in the last quarter, with 34 false alarms. It was clarified that this was an average number for the time of year, but attention was drawn to an increase in fires in the open, such as waste fires.</p> <p>iii. Town and Parish Councils</p> <p>The Board received an update from Hilperton Parish Council that they had no increase to their precept and had allocated nearly £30,000 to causes within the community to celebrate the Queen’s Jubilee. Trowbridge Town Council also provided the Board with an update. The Trowbridge precept would increase by 19.5% to cover services that the Town Council was taking on from Wiltshire Council.</p> |
| 33 | <p><u>Future High Street Fund</u></p> <p>Rory Bowen, Acting Head of Service, Economic Regeneration, delivered an update on the Future High Street Fund. He noted that the intention of the fund was to build a programme for further improvement beyond the initial projects. There would be live events for the public to the project on 27 and 31 January 2021 with opportunity for questions and answers, along with other engagement taking place. There would be a focus on improving pedestrian access to the town centre, and on deliverable projects.</p> <p>The Leader of the Council, Cllr Richard Clewer, stated that the programme was the first step in working on Trowbridge town centre as part of a pipeline of deliverable improvements to lead to long term transformation.</p> <p>The Board discussed the update and expressed that they would like to see the progress that has happened between updates. They also asked for more discussion with Highways about the developments. Questions were raised around opening up the Market Hall, and for involvement of local councillors or the town council on the business model. In response it was stated that the project needed to tread a line between what could be delivered within the funding parameters. It was aimed to improve on engagement to create a better sense of community ownership of the project and to utilise local knowledge.</p> <p>The Board thanked the Leader and Rory Bowen for their update.</p> |
| 34 | <p><u>Leisure</u></p> <p>The Leader of the Council, Cllr Richard Clewer, was in attendance to update the Area Board on leisure provision in the community area.</p> |

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| | <p>He stated that due to the need to provide a new leisure facility in Trowbridge, £25 million capital funding had been proposed over the next three years. This included around £2 million over the next year for plans and preparation. He clarified that there was no specific site identified at this stage, and that the budget would still need to be approved at the next full Council meeting on 15 February 2022.</p> <p>After questions from the Board it was specified that the council would assess need when determining what to include in the leisure centre. There would be consultation however the extent would be impacted by the need to move and develop quickly to meet leisure requirements in the area.</p> <p>In response to queries it was stated accessibility would be a factor in choosing the site, with importance of public transport links noted, but with limited site options not all details would be ideal in all ways. Any planning application for the proposed build would have to factor in impact on traffic in the area around the chosen site. The Leader stated he hoped the centre would be completed within four years, however this was the most optimistic estimate. It was also confirmed that Wiltshire Council would be running the site, and the current usage of the site by schools was being considered.</p> <p>The Chairman requested that the Board be kept informed of any developments, including any working groups set up by the Board, and thanked the Leader for the update.</p> |
| 35 | <p><u>Selwood Housing</u></p> <p>Peter Davies from Selwood Housing delivered a presentation on the work being done in Trowbridge, and specifically in Studley Green. It was stated Selwood Housing have 2500 homes in Trowbridge some of which are high cost and low performance. A number of these homes are in the Studley Green area. Selwood Housing intended to use their Stronger Communities Fund to deliver improvements to Studley Green and areas like it through working with Trowbridge Future and volunteers.</p> <p>Mr Davies stated that Selwood were committed to community led action and connecting people to work together to improve their area and planned to consult with all 650 homes in Studley Green on developments moving forward.</p> <p>The local Member for the Studley Green area, Councillor Jo Trigg thanked Selwood for their investment and genuine effort to make a difference.</p> <p>The Board thanked Selwood for updating them on their places for the area.</p> |
| 36 | <p><u>Trowbridge Eco</u></p> <p>Matt Callaway delivered a presentation on the work of Trowbridge Eco. The group had grown to over 60 members who participated in litter picks and river cleans as well as other activities in the community area. Details were provided of</p> |

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| | <p>activities which had taken place, including river cleans, its blue heart campaign to encourage rewilding, as well as future activities planned such as a spring clean on 3 April 2022, and a 'repair café'.</p> <p>The Board thanked Trowbridge Eco for their volunteer work in the community and encouraged them to continue to push local councils and others to develop on their green promises.</p> |
| 37 | <p><u>Funding</u></p> <p><i>As the meeting was taking place online any decisions would need to be taken by the Leader of the Council under executive authority, taking account of the views of the Board</i></p> <p>Community Grants Hilperton Village Hall - Village Hall Outside Lighting This grant request was withdrawn as the full amount was provided by a grant from Hilperton parish council.</p> <p>YMCA Brunel Group on behalf of YMCA Green Shoots –Nursery Outdoor Area Renovation £5000.00 was requested for renovation of the outdoor area of the nursery as the area is prone to flooding and they need to improve drainage and excavate and re-level the area. On the motion of Councillor Jo Trigg, seconded by Councillor Stewart Palmen, it was then,</p> <p>Resolved: To award £5000.00 to the YMCA Brunel Group.</p> <p>Reason: The application met the grants criteria.</p> <p>Trowbridge Rugby Football Club - Trowbridge Rugby Club Play Park £5000.00 requested for moving and updating the rugby club's play park. The play park is for ages 4-12 and includes equipment such as swings, slides and climbing frames. The Rugby Club clarified that they would cover future maintenance of the park as they do at the moment and that is accessible and used by others in the community that do not belong to the rugby club. No motion was proposed before consideration of the next item. A point of order was raised later in the meeting to return to the consideration of the Trowbridge Rugby club item, with Chairman stating the matter had been considered but could be raised at a later date.</p> <p>Stepping Stones - Garden project Phase 3 £2000.00 was requested to upgrade their current outdoor play facilities through the replacement of the play panels in their garden "Pagoda" and outdoor movable play equipment suitable for pre-school children. On the motion of Councillor Antonio Piazza, seconded by Councillor Jo Trigg, it</p> |

was then,

Resolved:

To award £2935.25 to Stepping Stones.

Reason:

The application met the grants criteria.

Trowbridge Debt Advice Service - Expansion and upgrade
£2935.25 was requested to upgrade their existing laptops and add two more to keep up with the increase in size of the service now that it has grown from 5 to 7 advisors. On the motion of Councillor Antonio Piazza, seconded by Councillor Daniel Cave, it was then,

Resolved:

To award £2935.25 to Trowbridge Debt Advice Service.

Reason:

The application met the grants criteria.

Trowbridge Environmental Community - GROW Toolshed
£330.00 was requested to build a tool shed to manage and enhance their community project at Gloucester Road allotments.
On the motion of Councillor Antonio Piazza, seconded by Councillor Stewart Palmen, it was then,

Resolved:

To award £330.00 to Trowbridge Environmental Community.

Reason:

The application met the grants criteria.

Friends of Broadmead Pond - Repair and improve Broadmead Pond
£5000.00 was requested to desilt the pond to make it more suitable as a breeding pond for newts and other wildlife. It would also be to increase the accessibility for local residents and visitors and improve disabled access.

On the motion of Councillor Jo Trigg, seconded by Councillor Antonio Piazza, it was then,

Resolved:

To award £5000.00 to the Friends of Broadmead Pond.

Reason:

The application met the grants criteria.

Trowbridge Wanderers Football Club - Equipment
£1733.30 was requested for new equipment and compensate for lost

revenue to support the grassroots club due to the covid pandemic. Although included within the agenda reports pack the application was not separately listed on the agenda frontsheet, and the Chairman determined that the application should be considered at a future date.

Youth Grants

The Amber Foundation - Ambers Health and Wellbeing workshops £3506.00 was requested to support the cost of development and delivery of the workshops they deliver to young people. These include workshops on skills such as managing stress and uncertainty and specific training in adult literacy and numeracy. On the motion of Councillor Antonio Piazza, seconded by Councillor Jo Trigg, it was then,

Resolved:

To award £3506.00 to The Amber Foundation.

Reason:

The application met the youth grants criteria.

Trowbridge Future - Trowbridge Future Apprentice

£5000.00 was requested to provide a local young person with an opportunity to undertake an apprenticeship within their youth programme. This money to contribute towards the salary would enable them to upskill a member of the community to become a trained youth support worker. On the motion of Councillor Clark, seconded by Councillor Prickett, it was then,

Resolved:

To award £5000.00 to Trowbridge Future.

Reason:

The application met the youth grants criteria.

Health and Wellbeing Grants

Alzheimers Support - New flooring for Mill St Trowbridge Day Club £1550.00 was requested to provide new flooring tiles as after nearly a decade's service as a Day Club the flooring tiles are starting to degrade to the point where they will become a safety issue. 65% of the cost for the project from had been secured from charitable sources and it was requested that the Board cover the shortfall. On the motion of Councillor Jo Trigg, seconded by Councillor Stewart Palmen, it was then,

Resolved:

To award £1550.00 to Alzheimers Support.

Reason:

The application met the Health and Wellbeing grants criteria.

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| | <p>Community Area Transport Group On the motion of Councillor Ernie Clark, seconded by Councillor Prickett , it was,</p> <p>Resolved:</p> <p>Newtown Pedestrian Crossing - Additional CATG allocation £5083.50 subject to £1694.50 Trowbridge Town Council contribution</p> <p>Southwick Speed Limit Assessment - CATG £1875, subject to £625 Southwick Parish Council contribution</p> |
| 38 | <p><u>Urgent items</u></p> <p>There were no urgent items.</p> |

Waste collection days to change from 28 February for most Wiltshire residents

The household waste collection days for nearly all Wiltshire properties will change from Monday 28 February, as Wiltshire Council seeks to make the rounds more efficient.

This change will only affect the general household waste collections – there is no change to recycling or garden waste collections, which will still take place on their usual day for all residents.

To help residents with the change, every household will receive a personalised information letter that explains how their collection day will change and what they need to do. They'll also have a hanger label placed on their general household waste bin on their last collection under the old schedule that will give them more information. Letters will start landing on doormats from 31 January and during the following two weeks, while people will start to see the hangers on their household waste bins from 14 February.

Cllr Dr Mark McClelland, Cabinet Member for Waste, said: "Changing the waste collection day for nearly every household in Wiltshire will enable us to make our rounds more efficient, help reduce our carbon emissions and save more than £1.5m over the next five years.

"While we're making these savings, our waste contractors, Hills, will maintain the current number of collections staff, as there are a number of vacant positions that will now not be filled.

"This change only affects what we call residual waste, which is essentially the general household rubbish bins, and not the recycling or garden waste collections – these collection days will stay the same across the county.

"From 31 January and for the following two weeks, all households will receive a letter that explains the changes and details their new collection day, so people don't need to do anything until they receive their letter.

"We look forward to these new rounds helping to reduce our carbon emissions and deliver value for our residents."

To find out more about waste collections, people should go to:
www.wiltshire.gov.uk/waste

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Take part in the Great British Spring Clean this March and April in Wiltshire

Wiltshire Council is encouraging local groups and organisations to take part in the Great British Spring Clean this year, from 25 March-10 April.

Groups across the county are urged to sign up on the Great British Spring Clean website and join in to help clean up the county from unsightly litter. Though please note that litter picks in the Salisbury area are not encouraged - here, the advice from the UK Health Security Agency (UKHSA) remains 'if you didn't drop it, then don't pick it up'.

Litter picking equipment has been provided by Wiltshire Council to town and parish councils and local community groups across the county, so people should contact their local town or parish council see if they have any equipment to borrow and if they are hosting a clean-up event to support.

Where possible, volunteers should dispose of bagged waste in their usual household black bins or a public litter bin that has sufficient capacity.

For large events that could collect more than 10 bags black bags full of waste, the council can arrange single collection following the event. To arrange this, people should email streetscene@wiltshire.gov.uk a minimum of 10 days before the event with as much information about the event as possible and contact details of the event organiser. Any large items or suspected fly-tips should be left where they are and reported to the council on the MyWilts app.

Cllr Dr Mark McClelland, Cabinet Member for Transport and Waste, said: The Great British Spring Clean is a fantastic opportunity for our communities to get involved in making a difference in their area.

We have provided more than 1,500 litter pickers and 1,500 pairs of gloves to local town and parish councils, so people should go there to borrow the equipment for their event. They can also sign up on the Great British Spring Clean website, so others can join in on the picks in their community.

It would also be great if people shared photos of their events on social media using the hashtag #GBSCWilts - and we'll share the best.

We'd ask that groups in the Salisbury area adhere to the latest UKSHA advice and not take part in litter picks; but people can get involved in every other area of the county to help keep Wiltshire clean.

I hope that community groups from around the county can take part and help to keep Wiltshire beautiful.

For the Salisbury area, a UKHSA spokesperson said: As a precaution, UKHSA continues to advise the public not to pick up any items. The advice remains 'if you didn't drop it, then don't pick it up'.

People can register their event on the Great British Spring Clean website at www.keepbritaintidy.org or find out more at www.wiltshire.gov.uk/community-environment-great-british-spring-clean

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Trowbridge CPT Area Board Update



Page

Agenda Item 4

January 2022

WILTSHIRE POLICE

Proud to serve and **protect** our communities



@wiltshirepolice

Your CPT - Trowbridge

Inspector: Gill Hughes

Neighbourhood Sergeants:

Sgt James Twyford (Bradford on Avon, Melksham)

Sgt Charly Chilton (Trowbridge)

Neighbourhood Officers:

PC Louis Bowden (Bradford on Avon)

PC Jennifer Miller (Melksham)

PC Helen Daveridge (Trowbridge)

PCSOs:

Laura Wallace, Maria Badder (Bradford on Avon)

David Rowley, Luke Hosken, Janet Gould (Melksham)

Liam Wilkins, Kerena Walters, Rhianna Annetts, Jack Thomas, Sophie Piper, Robyn Dentry, Tom Storm, Amy Clifford, Adam Smith, William Browne (Trowbridge)

Performance – 12 months to December 2021

Force

- Wiltshire Police recorded crime has been stable with a slight increase by 2.2% in the 12 months to December 2021 and continues to have one of the lowest crime rates in the country.
- Wiltshire Police has seen a 12.7% reduction in vehicle crime and a reduction of 11.2% in residential burglaries in the 12 months to December 2021.
- Our service delivery remains consistently good.
- In November 2021, we received:
 - 8,787 '999' calls, (answered within 8 seconds on average);
 - 10,035 '101' calls, (answered within 8 seconds on average);
 - 10,567 'CRIB' calls, (answered within 1 minute 36 seconds on average).
- In December 2021, we also attended 1,736 emergency incidents within 10 minutes and 12 seconds on average.

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| Crime Type | Crime Volume | % of Crime |
|-------------------------|---------------|--------------|
| Totals | 39,573 | 100.0 |
| Violence without injury | 6,988 | 17.7 |
| Violence with injury | 5,805 | 14.7 |
| Criminal damage | 4,955 | 12.5 |
| Stalking and harassment | 4,098 | 10.3 |
| Public order offences | 3,699 | 9.4 |
| Other crime type | 14,028 | 35.4 |

Trowbridge CPT

| Crime Type | Crime Volume | % of Crime |
|-------------------------|--------------|--------------|
| Totals | 5,447 | 100.0 |
| Violence without injury | 1,075 | 19.7 |
| Violence with injury | 876 | 16.1 |
| Criminal damage | 729 | 13.4 |
| Stalking and harassment | 559 | 10.3 |
| Public order offences | 498 | 9.1 |
| Other crime type | 1,710 | 31.4 |

Stop and Search information for Trowbridge CPT

During the 12 months leading to November 2021, 258 stop and searches were conducted in the Trowbridge area of which 67.4% related to a search for controlled drugs.

During 67.4% of these searches, no object was found. In 32.6% of cases, an object was found. Of these cases 72.9% resulted in a no further action disposal; 33.1% resulted in police action being taken; 8.5% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

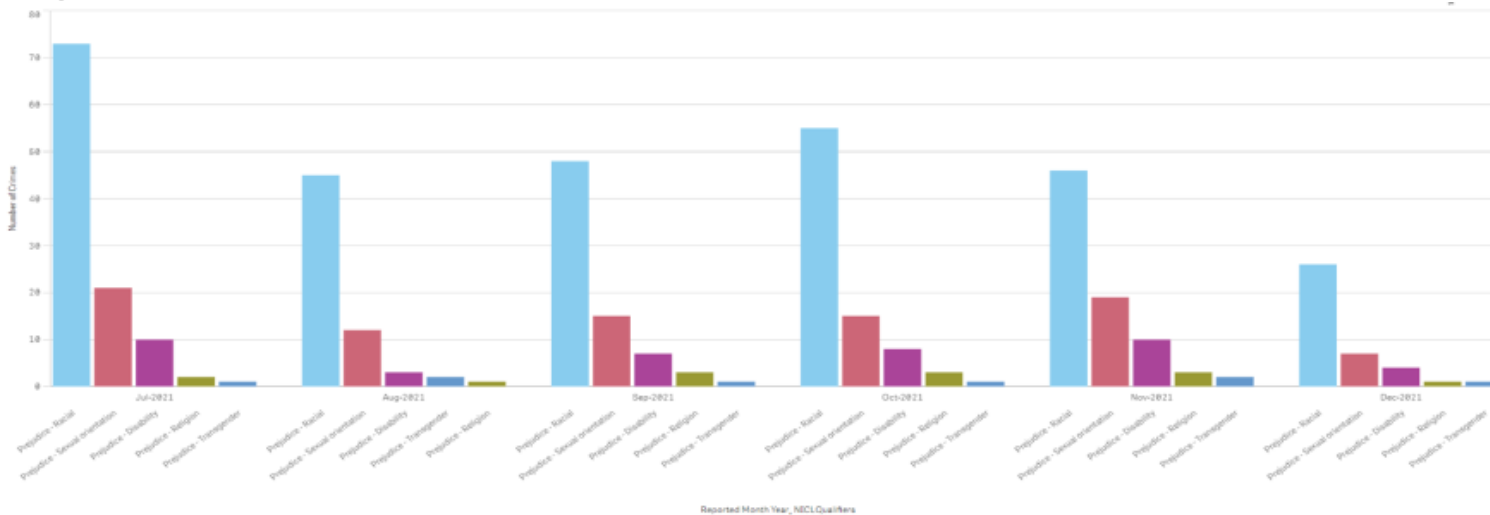
- White – 224 stop and searches.
- Mixed Ethnicity – 5 stop and searches
- Black or Black British – 13 stop and searches
- Asian or Asian British – 1 stop and search

Performance – Hate Crime overview

Force

- Hate Crime across force in December has reported a decrease with only 36 crimes reported split across all 5 strands (versus avg of 66.8 over 24 month period). The decrease is reflected in all crimes across force, possibly attributed to reduced activity across the festive period.
- Due to restrictions since Covid pandemic, seasonal trends have been skewed, however across Racial and Sexual orientation strands (strands with more notable volumes) are showing signs of returning to expected seasonal highs and lows.

Force Hate Crime (6 months to December 2021)



Trowbridge CPT

| | Number of Crimes | Change (n) | Change (%) |
|---------------------------------------|------------------|------------|------------|
| Total | 105 | 5 | 5.0% |
| Prejudice – Racial | 62 | 6 | 10.7% |
| Prejudice – Sexual orientation | 23 | 5 | 27.8% |
| Prejudice - Disability | 13 | -12 | -48.0% |
| Prejudice - Religion | 5 | 3 | 150.0% |
| Prejudice - Transgender | 2 | -1 | -33.3% |

Year on year comparison November 2020 to December 2021 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

Local Priorities & Updates

| Priority | Update |
|-------------------------------------|---|
| Community Speed Checks | <p>North Bradley – nobody observed exceeding the speed limit Canal Road – 2 x WOA, one vehicle seized for No Insurance and Disqualified Driving Leap Gate – nobody observed exceeding the speed limit Bradley Road – 14 x WOA, 8 x tickets for no right turn out of Spitfire Retail Park Horse Road</p> |
| <p>Page 2 Arrest</p> | <p>A Trowbridge man has been charged with multiple offences following a proactive vehicle stop by officers from Wiltshire Police's Operation Fortitude team. At 12.40pm on January 20, officers stopped a Volkswagen Polo in Midford Road, Bath, which had travelled to the city from Trowbridge. The vehicle was being driven by Christopher MOUNTY, 39 of Trowbridge. Searches of the vehicle found a firearm in the form of an electric stun device. MOUNTY was arrested and has since been charged with Possession of a Section 5 firearm when prohibited, driving whilst disqualified and driving without insurance. MOUNTY appeared virtually at Salisbury Magistrates Court and pleaded guilty to all charges. He has been remanded in custody to be sentenced at Salisbury Crown Court on February 17.</p> |
| Antisocial Behaviour | <p>Local police have been made aware of an increase in reports of Antisocial Behaviour in and around the Trowbridge area, specifically in Trowbridge Town Centre. A number of youths have been identified and work is currently ongoing with partner agencies to ensure suitable and necessary support is put into place.</p> |



Local Priorities & Updates Continued

| Priority | Update |
|----------------------|---|
| Antisocial Behaviour | <p>In recent months local police have been made aware of reports of Antisocial Behaviour involving a group of unknown youths knocking on doors around Hollis Way, Southwick.</p> <p>PCSO's Thomas Storm and Jack Thomas have worked closely with the residents providing support, but with the aid of residents and CCTV have been able to identify the youths involved. Each of these youths have been spoken to in company of their parents, and work is ongoing with the schools to address this behaviour.</p> <p>At this time, since the youths have been spoken to, there have been no reports of Antisocial Behaviour in Hollis Way.</p> |
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| | |
| | |

Useful links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Trowbridge Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/trowbridge-cpt/> to view a crime and incident map and find links to more detailed data

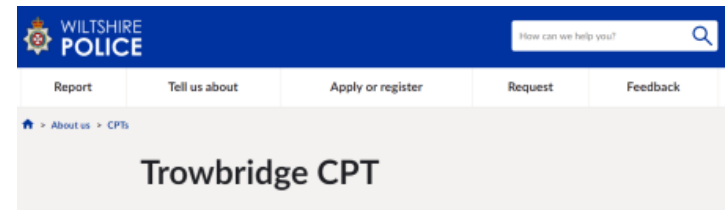
Get Involved

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- [Trowbridge Police Twitter](#)
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You see a map of crimes in the Trowbridge area [by visiting www.police.uk](#)

WILTSHIRE POLICE

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Trowbridge CPT Area Board Update



February 2022

WILTSHIRE POLICE

Proud to serve and **protect** our communities



@wiltshirepolice

Your CPT - Trowbridge

Inspector: Gill Hughes

Neighbourhood Sergeants:

Sgt James Twyford (Bradford on Avon, Melksham)

Sgt Charly Chilton (Trowbridge)

Neighbourhood Officers:

PO Louis Bowden (Bradford on Avon)

PO Jennifer Miller (Melksham)

PO Helen Daveridge,

PCSOs:

Laura Wallace, Maria Badder (Bradford on Avon)

David Rowley, Luke Hosken, Janet Gould (Melksham)

Liam Wilkins, Kerena Walters, Jack Thomas, Sophie Piper, Robyn Dentry, Tom Storm,

Amy Clifford, William Browne, Adam Smith (Trowbridge)

Performance – 12 months to January 2022

Force

- Wiltshire Police recorded crime has been stable with a YoY increase of 6.9% in the 12 months to January 2022 and continues to have one of the lowest crime rates in the country per 1,000 population.
- Our service delivery remains consistently good.
- In January 2022, we received:
 - 8091 '999' calls, which we answered within 8 seconds on average;
 - 10,766 '101' calls, which we answered within 7 seconds on average;
 - 10,934 CRIB calls, which we answered within 1 minute and 58 seconds on average.
- In January 2022, we also attended 1,575 emergency incidents within 9 minutes and 52 seconds on average.

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| Crime Type | Crime Volume | % of Crime |
|-------------------------|---------------|--------------|
| Totals | 40,080 | 100.0 |
| Violence without injury | 7,092 | 17.7 |
| Violence with injury | 5,872 | 14.7 |
| Criminal damage | 5,065 | 12.7 |
| Stalking and harassment | 4,050 | 10.1 |
| Public order offences | 3,734 | 9.3 |
| Other crime type | 14,267 | 35.6 |

Trowbridge CPT

| Crime Type | Crime Volume | % of Crime |
|-------------------------|--------------|--------------|
| Totals | 5,486 | 100.0 |
| Violence without injury | 1,065 | 19.4 |
| Violence with injury | 879 | 16.0 |
| Criminal damage | 734 | 13.4 |
| Stalking and harassment | 551 | 10.0 |
| Public order offences | 504 | 9.2 |
| Other crime type | 1,753 | 32.0 |

Stop and Search information for Trowbridge CPT

During the 12 months leading to December 2021, 246 stop and searches were conducted in the Trowbridge area of which 65.0% related to a search for controlled drugs.

During 71.1% of these searches, no object was found. In 28.1% of cases, an object was found. Of these cases 78.0% resulted in a no further action disposal; 22.0% resulted in police action being taken; 8.9% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 215 stop and searches.
- Black or Black British – 10 stop and searches
- Mixed Ethnicity – 5 stop and searches
- Asian or Asian British – 1 stop and search

Performance – Hate Crime overview

Force

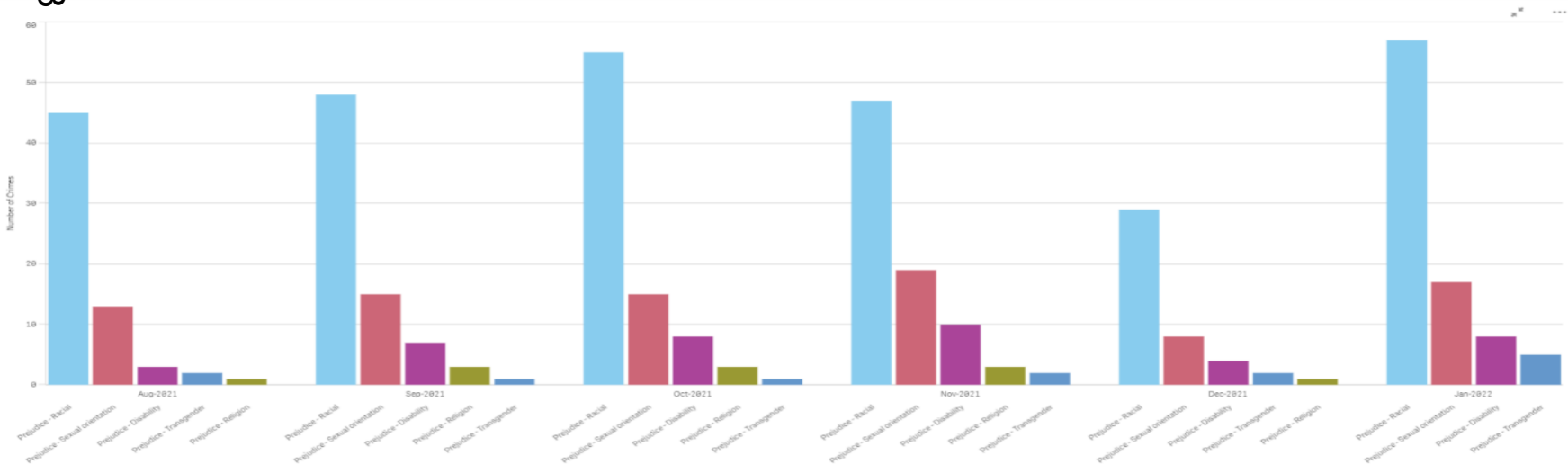
- Hate crime across the Force in January has returned to a post-Covid norm following an exceptional low in December 2021. 85 Hate crimes were reported in January 2022 across all strands except religion (versus an average of 66.2 over a 24-month period).
- Due to restrictions since the Covid pandemic, seasonal trends have been skewed, however racial and sexual orientation strands (strands with more notable volumes) are showing signs of returning to expected seasonal highs and lows.

Trowbridge CPT

| | Number of Crimes | Change (n) | Change (%) |
|---------------------------------------|------------------|------------|------------|
| Total | 114 | 20 | 21.3% |
| Prejudice – Racial | 66 | 15 | 29.4% |
| Prejudice – Sexual orientation | 26 | 10 | 62.5% |
| Prejudice - Disability | 15 | -9 | -37.5% |
| Prejudice - Religion | 5 | 1 | 25.0% |
| Prejudice - Transgender | 2 | -1 | -33.3% |

Year on year comparison February 2021 to January 2022 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

Force Hate Crime (6 months to January 2022)



Local Priorities & Updates

| Priority | Update |
|--|---|
| Changes to the Neighbourhood Policing Team | <p>This month (March) sees PC Helen Daveridge retiring from Wiltshire Police. We would like to take this opportunity to thank her for her dedication and hard work, and wish her all the best in her new role.</p> <p>PC Rob Dentry will be joining us on the Trowbridge Neighbourhood Policing Team later this month.</p> |
| Community Speedwatch Page 29 | <p>Throughout February speed checks were completed in the following areas :</p> <p>Bratton Road, West Ashton – 2 drivers were given words of advice Bradley Road, Trowbridge – checks were completed on two occasions, 4 drivers were given words of advice and 3 drivers were issued FPN's for no right turn from Spitfire Retail Park Canal Road – all drivers observed within the speed limit</p> |
| Antisocial Behaviour | <p>Local officers are aware of a group of youths who have been causing antisocial behaviour in Trowbridge Town Centre and around the area of Tesco, Asda and Sainsburys.</p> <p>As a result there has been an increase in high visibility patrols in these areas at key times, with a view to locating and identifying the youths involved. For those that have been identified, meetings have been held with parents and referrals have been submitted to partner agencies to provided wrap around support.</p> <p>Please encourage your local communities to report antisocial behaviour either via 101 or the online reporting tool on the Wiltshire Police website.</p> |

Local Priorities & Updates Continued

| Priority | Update |
|--|--|
| Community Policing Team Drop In Page 30 | A drop in session is going to be held on Thursday 7 th April 2022 between 11am and 1pm in the foyer of the Trowbridge Civic Centre. This is to allow the community to come and speak to local officers and speak about any concerns they may have or to discuss crime prevention advice. |



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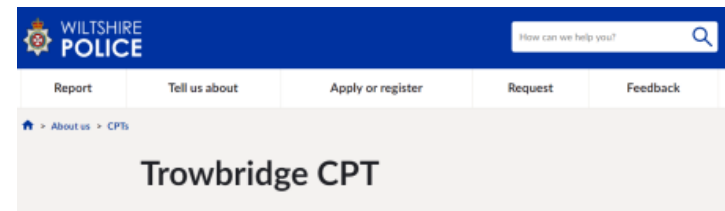
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WILTSHIRE POLICE

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@wiltshirepolice

The Civic Centre
St Stephen's Place
TROWBRIDGE
Wiltshire
BA14 8AH
info@trowbridge.gov.uk

SUMMONS

23rd February 2022

To members of the Policy & Resources Committee: Councillors: Bates, Bridges, Bryant (VC) Cave, Cavill, Hoar, Hill, Palmen (Chair), Piazza and Trigg.

Dear Councillor

You are hereby summoned to a meeting of the **Policy & Resources Committee which is to be held on Tuesday 1st March at 19.00hrs**, in the Civic Centre, St Stephen's Place, Trowbridge.

Yours faithfully

Lance Allan
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless specifically excluded due to the confidential nature of business. As a result of the pandemic, public access will be limited. **Please contact info@trowbridge.gov.uk by 16:00 on 28th February if you wish to attend this meeting in person. Where it is not possible for you to attend due to reaching the capacity limit, access will be available online via Microsoft TEAMS:** please go to the Town Council Website – Your Council – [Meetings](#) to find the link. Only those attending in person will be able to ask questions and make statements at the meeting during the public period. Questions and statements can otherwise be submitted in advance.

AGENDA

1. **APOLOGIES**

- a. **To receive** apologies from those unable to attend.
- b. **To consider for acceptance** those apologies received with reasons for absence.

2. **MINUTES**

- a. **To approve as a correct record**, the minutes of the meeting held on [11th January 2022](#).
- b. **To receive** any questions arising from those minutes.
- c. **To consider** the Minutes of the Civic Board meeting held on [1st February 2022](#).
- d. **To consider** the Minutes of the Risk & Audit Panel held on [1st February 2022](#).

3. **DECLARATIONS OF INTEREST**

To receive Declarations of Interest not already included on the Register in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and of the Localism Act 2011 in respect of members.

4. **CHAIR'S ANNOUNCEMENTS**

To receive any announcements which the Chair may wish to put to the meeting.

5. **OPEN FORUM**

To receive questions from the public, these may be answered but not debated.

6. **QUESTIONS FROM COUNCILLORS**

To consider any questions from councillors which have been received by the deadline (Wednesday 23rd February 2022).

7. **TOWN CLERK'S REPORT**

To consider the Town Clerk's Report (copy attached).

8. **COMMUNITY INFRASTRUCTURE LEVY (CIL) (REPORT ITEM 2.1.1)**

RECOMMENDATION: That the Council allocates 100% of this year's CIL receipts £23,460.14 to Play Area improvements.

9. **RESERVES (REPORT ITEM 2.1.4)**

RECOMMENDATION: That the allocations to Earmarked Reserves indicated above are approved to be included in the end of year accounts, subject to funds being available and the budgeted contribution to general Reserves.

| | |
|------------------------|--------------------------------------|
| Events Reserve | £6,000 |
| Longfield Reserve | £3,000 |
| Public Toilets Reserve | £40,000 |
| Studley Green Reserve | £3,000 |
| Town Park Pond | £20,000 (RESOLUTION of P&R 11/01/22) |

10. **SERVICE DELEGATION & ASSET TRANSFER (SDAT) (REPORT ITEM 3.2.3)**

RECOMMENDATION: That the Committee supports the actions of officers in progressing these discussions in response to the priorities identified in the Trowbridge Town Council Strategy and asks officers to ensure that the best possible arrangement is negotiated in respect of arrangements for grass-cutting at the Down Cemetery.

11. **MANAGEMENT ACCOUNTS 2021-22 (REPORT ITEM 2.1.6)**

To consider the Q3 2021/22 summary is presented to the committee for consideration (included in Report Appendix A).

12. **MEMBERSHIP OF SOCIETY OF LOCAL COUNCIL CLERKS (SLCC) (REPORT ITEM 8.6)**

The Town Clerk is a Director (and Vice-Chairman) of SLCC and is therefore declaring an interest in this item and bringing the matter to committee for decision rather than making the decision under delegated powers.

RECOMMENDATION: Following the excellent result achieved by the Head of Service - Resources & Venues in achieving a distinction from her course submission for the Community Governance Certificate, membership of the SLCC, funded by the Council is extended to include the two Heads of Service at an annual cost of no more than £1000 (2022).

13. **POLICIES**

No Policies to be reviewed.

14. PROCUREMENT OF INTERNAL AUDIT SERVICES FOR 2022/23.

To consider seeking a new internal auditor from April 2022 with work commencing in the summer. Invitations to tender have been sent to suitable organisations for decision to be made in March 2022. Cllr Cooper has been invited to join the appointment panel.

15. WORKING GROUPS (AGENDA ITEM 1.2)

The Town Council or its committees may appoint working groups to consider detailed matters relating to specific areas of activity. Working Groups do not have delegated responsibility to make decisions. They can make recommendations to committees or the Council and can be used as a way of officers consulting with members where officers have delegated responsibility.

RECOMMENDATION: That the committee affirms the above details of the town councils Working Groups and asks that recommendations from the Working Group are brought to this committee or Full Council where appropriate.

16. MOTIONS

To consider motions from councillors which have been received by the deadline (Wednesday 23rd February).

A) MOTION: 211130 21:03 : AIR CADETS

The council considered the following motion submitted by Cllr Cave, seconded by Cllr Piazza, REFERRED from Full Council on 18th January 2022 to Policy & Resources Committee on 1st March 2022;

MOTION:

- a) Trowbridge Town Council agrees to fund the £10 a month subscription for 10 young people a year to join Trowbridge 2196 Air Cadets who would otherwise not be able to afford the subscriptions.
- b) Trowbridge Town Council agrees to fund Annual camp for all 10 at £40 each subject to each individual meeting the requirements.
- c) Trowbridge Town Council will review the attendance records yearly and as long as they meet the requirements will continue to fund the monthly subscriptions.
- d) Trowbridge Town Council will review on an annual basis the funding of these and additional places.
- e) Total to be allocated from the 2022/23 budget £1600

17. PAYMENT OF ACCOUNTS

To consider for approval payments and receipts made since the last meeting of the Council recorded on the Cash Receipts and Payments Records by the Finance Officer and to confirm the action of Councillors Blackmore and Bridges in signing the Cash Payments and Receipts Records.

| | <u>Payments</u> | <u>Receipts</u> |
|----------|-----------------|-----------------|
| December | £217764 | £ 78819.55 |
| January | £232727.35 | £128295.17 |

RECOMMENDATION: That the committee approves the payments and receipts for December and January.

18. MEDIA RELEASES

To consider if the Committee should make a media release regarding any of the issues considered.

19. DATE OF NEXT MEETING

Tuesday 3rd May 2022.

Town Clerk's Report to Policy & Resources Committee, Tuesday 1st March 2022

Members of the public are welcome to attend meetings of the Committee, unless specifically excluded due to the confidential nature of business. As a result of the requirement to control the pandemic, public access will be limited. Please contact info@trowbridge.gov.uk by 16:00 Monday; the day before the meeting if you wish to attend this meeting in person. If you prefer, or where it is not possible for you to attend due to reaching the capacity limit, access will be available online via Microsoft TEAMS: please go to the Town Council Website – Your Council – [Meetings](#) to find the link. Only those attending in person will be able to ask questions and make statements at the meeting during the public period. Questions and statements can otherwise be submitted in advance by 16:00 on the Monday.

The Town Clerk reports every two months to the Committee with an edited version presented to the Area Board. Agenda items are highlighted and normally include an officer's recommendation. Other matters are provided as report items only but may still be the subject of a resolution.

Chair of the committee: Cllr Stewart Palmen (Leader of the Council)

Deputy Chair: Cllr Andrew Bryant (Chair Town Development Committee)

Other Members:

Cllr David Cavill (Chair Neighbourhood Services Committee),

Cllr Glyn Bridges (Chair Museum Committee),

Cllr Denise Bates (Mayor and Chair Leisure & Information Services Committee),

Cllr Jo Trigg,

Cllr Chris Hoar,

Cllr Graham Hill (Deputy Mayor),

Cllr Antonio Piazza,

Cllr Daniel Cave.

If you receive this report electronically the links in each section will take you to the relevant web page for more information about that organisation or project. If you want to be added to the e-mail circulation list, please contact the Town Clerk. The report is published six times per year prior to meetings of the Policy & Resources committee held in January, March, May, July, September and November.

Lance Allan, Town Clerk

Trowbridge Town Council,

The Civic Centre,

St Stephen's Place,

TROWBRIDGE,

Wilts,

BA14 8AH

01225 765072

info@trowbridge.gov.uk

@Trowbridgegov

#DiscoverTROWBRIDGE

www.trowbridge.gov.uk

<https://thecivictrowbridge.co.uk/>

www.trowbridgemuseum.co.uk

I. POLICY

I.1 TROWBRIDGE TOWN COUNCIL STRATEGY 2021-2025

Following the election, the Council has developed a new four-year strategy within each of four themes:

- **A Greener Trowbridge**
- **A More Active Trowbridge**
- **A More Vibrant Town**
- **A Better Trowbridge**

The Strategy was approved by Full Council on 21st September 2021 and has now informed the budget for 2022/23 and the four-year financial plan for the remainder of the council term of office up to 2025.

I.2 WORKING GROUPS (AGENDA ITEM 15) – The Town Council or its committees may appoint working groups to consider detailed matters relating to specific areas of activity. Working Groups do not have delegated responsibility to make decisions. They can make recommendations to committees or the Council and can be used as a way of officers consulting with members where officers have delegated responsibility.

I.2.1 ANTI SOCIAL BEHAVIOUR AND CCTV WORKING GROUP –

Established: By the Neighbourhood Services Committee in October 2020.

Remit: Liaison with Wiltshire Council, Wiltshire Police and others on Anti-Social Behaviour reduction focussing on the Town Centre and Town Park and the future development of the town centre CCTV system.

Membership: Cllrs Cave (Chair), Vigar, Cooper and Palmen.

I.2.2 ECO WORKING GROUP –

Established: By partners and incorporated as a Working Group of the Council in 2020 and reports to the Neighbourhood Services Committee.

Remit: To work with partners and the public on improving the ecology and environment of the town and address the range of elements in the Town Council Strategy under 'A Greener Trowbridge'.

Membership: Cllrs Jacob (Chair), Hoar and Palmen.

I.2.3 PUBLIC TOILETS WORKING GROUP –

Established: By the town council in 2020 and reports to the Neighbourhood Services Committee.

Remit: To consider the best way of providing better public toilet facilities in the vicinity of the town park. They are considering a number of options including the potential for the former TIC unit under the multi-storey car-park.

Membership: Cllrs Hill (Chair), Bryant, Piazza, Cooper.

I.2.4 DORIC PARK WORKING GROUP –

Established: By the town council in January 2022 and reports to the Leisure & Information Services Committee.

Remit: To consider details relating to progress on the town council's investment in a 3G ATP facility at Doric Park and will issue detailed monthly updates through the newsletter, social media channels, and the town council website, also providing press releases to The Wiltshire Times.

Membership: Cllrs Jacob, Bates, Piazza and Palmen. (Will appoint a chair at next meeting.)

RECOMMENDATION: That the committee affirms the above details of the town councils Working Groups and asks that recommendations from the Working Group are brought to this committee or Full Council where appropriate.

2. RESOURCES

2.1 Budget & Council Tax – The Council approved the 2022/23 budget and Council Tax on 18th January 2022. Wiltshire Council has also now published the Council Tax levels for other authorities. The Council Tax for each band in Trowbridge will be as follows:

| Band | Proportion | Town Council | Police | Fire & Rescue | Wiltshire Council | TOTAL |
|------|------------|--------------|---------|---------------|-------------------|-----------|
| A | 6/9ths | £133.40 | £160.85 | £52.95 | £1,092.10 | £1,439.30 |
| B | 7/9ths | £155.63 | £187.65 | £61.78 | £1,274.12 | £1,679.18 |
| C | 8/9ths | £177.87 | £214.46 | £70.60 | £1,456.15 | £1,919.08 |
| D | 9/9ths | £200.10 | £241.27 | £79.43 | £1,638.16 | £2,158.96 |
| E | 11/9ths | £244.57 | £294.89 | £97.08 | £2,002.19 | £2,638.73 |
| F | 13/9ths | £289.03 | £348.5 | £114.73 | £2,366.23 | £3,118.49 |
| G | 15/9ths | £333.50 | £402.12 | £132.38 | £2,,730.27 | £3,598.27 |
| H | 18/9ths | £400.20 | £482.54 | £158.86 | £3276.32 | £4,317.92 |

2.1.1 COMMUNITY INFRASTRUCTURE LEVY (CIL) (AGENDA ITEM 8) – Whilst North Bradley Neighbourhood Plan is in place, TTC receives 25% from developments in areas which transferred from North Bradley Civil Parish on 1st April 2021 (incl. Elm Grove/Drynam Lane, White Horse Business Park/Little Common and most of Ashton Park) and 15% for developments in the rest of the town. So far this year TTC has received £23,460.14 (budget £22,000). Developments in Trowbridge are chargeable at the following rates:

| Development type | CIL Charge (£/m ²) | 25% | 15% |
|--|--------------------------------|--------|--------|
| Residential | £55 | £13.75 | £8.25 |
| Residential Ashton Park | £30 | £7.50 | £4.50 |
| Student Accom' /Hotel/Town Centre Retail | £70 | £17.50 | £10.50 |
| Retail warehouse/ superstore | £175 | £43.75 | £26.25 |

Wiltshire Council has confirmed that CIL will be paid monthly in 2022/23. With few large developments having progressed to construction, the 2022/23 budget includes an estimated CIL contribution of only £20,000. As Ashton Park and other sites commence development, this should increase significantly to over £100,000/ann. for around ten years. CIL is allocated to projects and activities in line with the budget. Details for previous years are available on the website: [Finance](#). In future these may include: Doric Park 3GATP, Play Area improvements, Street Cleaning and maintenance.

RECOMMENDATION: That the Council allocates 100% of this year's CIL receipts £23,460.14 to Play Area improvements.

2.1.2 Election Costs - WC has not charged for parish elections but is expected to consider arrangements for re-charging town and parish councils for the cost of conducting elections from 2025. In response to a question to Cabinet on 1st February, Wiltshire Council stated; *“The Cabinet does intend to consider a proposal to charge parishes for the cost to Wiltshire Council of managing such elections, when held at the same time as Wiltshire elections, currently scheduled for May 2025. The introduction of a new policy of that nature would include sufficient notice for the City, town and parish councils to make the necessary budgetary arrangements well in advance.”* TTC has included election costs in the 2022/23 budget. The likely cost of a full election in 2025 is around £35,000 and in addition the council will need to make provision for by-elections, as follows:

| | |
|---------|--|
| 2022/23 | £10,000 Contribution to Earmarked Reserve |
| 2023/24 | £10,000 Contribution to Earmarked Reserve |
| 2024/25 | £10,000 Contribution to Earmarked Reserve |
| 2025/26 | £10,000 Expenditure in year with £30,000 in Earmarked Reserve. |

2.1.3 National Insurance – The Employers National Insurance Contribution rate will increase from April from 13.8% to 15.05%. This has been incorporated into the staff costs which feed into the budget. Only principle authorities will receive government compensation for this.

2.1.4 Reserves (AGENDA ITEM 9) – The council holds Earmarked Reserves and a General Reserve.

a. Earmarked Reserves – the changes and estimates for this financial year are:

| Earmarked Reserve | 1/4/21 | ADD | MINUS | 31/3/22 | Purpose |
|-----------------------|----------|------------------|---------|---------|--|
| Woodmarsh | £10,553 | £0 | £0 | £10,553 | SI06 for ground improvements. |
| Events | £10,000 | £6,000 | £0 | £16,000 | For 2022 events. |
| Play Area | £29,168 | £0 | £0 | £29,168 | SI06 from Elmhurst for Hulbert Close & Painters Mead. |
| Civic Centre M&E | £64,645 | £0 | £0 | £64,645 | For replacement Air Source Heat Pump - tenders out Jan 2022. |
| Doric Park | £401,136 | ? | £33,591 | | SI06 spent some in 2021/22. |
| MUGA Grants | £30,220 | £0 | £30,220 | £0 | Spent 2021. |
| WC Service Delegation | £40,000 | £0 | £0 | £40,000 | litter bins, rec. grounds, grass etc. |
| Longfield | £0 | £1,048 £1,952 | £0 | £3,000 | Allocated in 2021/22 for redecoration. |
| Public Toilets | £0 | £40,000 | £1,950 | £38,050 | For new public toilets. |
| Studley Green | £0 | £1,369 £1,631 | £0 | £3,000 | Allocated in 2021/22 for repairs. |
| Town Park Pond | £0 | £20,000 | £0 | £20,000 | Refurbishment of Pond |

RECOMMENDATION: That the allocations to Earmarked Reserves indicated above are approved to be included in the end of year accounts, subject to funds being available and the budgeted contribution to General Reserves.

| | |
|------------------------|--------------------------------------|
| Events Reserve | £6,000 |
| Longfield Reserve | £3,000 |
| Public Toilets Reserve | £40,000 |
| Studley Green Reserve | £3,000 |
| Town Park Pond | £20,000 (RESOLUTION of P&R 11/01/22) |

b. General Reserves – At the 31st March 2021 end of year, TTC's reserves were £197,233 and therefore were significantly below the expected levels of a minimum of 3-month's net revenue expenditure. 3-month's revenue expenditure (excluding loan repayments) is estimated to be around £520,000 by 2025/26. A contribution to reserves of £18,900 is included in the 2021/22 budget. The Q3 Summary shows that the council was able to make the budget contribution of £14,175 and an additional contribution of £3 due to an overall saving against budget. For the **2022/23 budget** the council has considered the General Reserves requirement and the advice of the Town Clerk/Responsible Finance Officer and the Internal Auditor and has agreed a budget based on a medium term plan which includes contributions as follows:

| Date | Balance | Estimated Change |
|-----------|----------|------------------|
| 31/3/2021 | £197,233 | £18,900 |
| 31/3/2022 | £216,133 | £46,480 |
| 31/3/2023 | £262,613 | £59,090 |
| 31/3/2024 | £321,703 | £105,370 |
| 31/3/2025 | £427,073 | £92,690 |
| 31/3/2026 | £519,763 | £15,590 |

The estimate for 2025/2026 is 3% based upon inflation and therefore retaining General Reserves at the 3-month net revenue expenditure minimum.

c. Capital Reserves. During 2022 the council should consider if it would be appropriate to hold a Capital Reserve. As the Council did not inherit any buildings or other significant capital assets in 1972 it has never sold anything which has generated capital receipts but following the investments that the council has made in assets in recent years it may be appropriate to hold a Capital Reserve in future. The Council has budgeted £10,000 for Community Area Transport Group match funding and £5,000 for other minor capital. Wiltshire Council has increased the CATG budget and this may require additional match funding from the town council. These funds could be included in a Capital Reserve making more funds available as match funding. TTC also have capital funds budgeted for Play Area improvements, vehicles and equipment for street sweeping, grass cutting and litter collection, the Bandstand refurbishment and CCTV.

2.1.5 Service Delegation from Wiltshire Council (see 3.2.3) – In accordance with the adopted Strategy, the following services are due to be delegated from Wiltshire Council to Trowbridge Town Council on 1st December:

- Litter bins and emptying service
- Barrow operative street cleaning service
- Recreation grounds
 - Stallards
 - Seymour
 - Elm Grove
- Paxcroft Brook open space, incl. Cricket Ground
- Biss Meadows
- Local amenity grass cutting and hedge trimming e.g. Broadmead, Lamb Ale Green and Lowmead.
- Fly-tipping and Roadkill
- Wednesday Market

The town council is being asked to consider undertaking grass cutting at Trowbridge Cemetery at The Down. Officers are negotiating the best deal for the town council and discussing arrangements with the Friends of the Down Cemetery. Tree maintenance will not transfer initially. Officers are now arranging meetings with the three friends' groups (including Biss Meadows and Paxcroft Brook) and developing a project plan.

2.1.6 Management Accounts 2021-22 (AGENDA ITEM 11) - For information: Q1 April-June, Q2 July-September, Q3 October-December and Q4 January-March. The Q3 results are included at APPENDIX A.

2.1.7 Risk & Audit – The Risk & Audit Panel considers financial matters, risk, insurance etc. and meets quarterly. It met on 1st February. The notes of that meeting are presented to the committee for consideration. There were no recommendations from the Panel. The appointment of a new Internal Auditor for 2022/23 to 2025/26 is currently in progress.

2.1.8 Wiltshire Council Area, Town & City Council 'Band-D' Council Tax Charges 2022 – The final figures have now been published as part of the Wiltshire Council budget and precept setting meeting on 15th February. I am aware that some councillors consider that it is only appropriate to compare Trowbridge with those councils which are a similar size to Trowbridge such as Chippenham and Salisbury. The mean when only including those three is £237.86 for 2022/23.

Others may consider that it should be a comparison with those towns previously in West Wiltshire. The mean when only including those five is £208.96 for 2022/23.

| Council | 2021/22 | 2022/23 | Change | Band D 2021 | Total '21 | Band D 2022 | Total '22 |
|-----------------------|----------|----------|--------|-------------|-------------|-------------|-------------|
| Chippenham* | £ 270.44 | £ 280.53 | 3.73% | 12597.63 | £ 3,406,903 | 12855.35 | £ 3,606,311 |
| Bradford on Avon* | £ 216.90 | £ 236.42 | 9.00% | 4082.89 | £ 885,579 | 4117.25 | £ 973,400 |
| Salisbury* | £ 208.00 | £ 232.96 | 12.00% | 14667.27 | £ 3,050,792 | 15035.05 | £ 3,502,565 |
| Westbury | £ 178.20 | £ 226.45 | 27.08% | 5153.41 | £ 918,338 | 5342.08 | £ 1,209,714 |
| Marlborough | £ 214.11 | £ 224.60 | 4.90% | 3476.60 | £ 744,375 | 3521.54 | £ 790,938 |
| Corsham | £ 210.15 | £ 220.30 | 4.83% | 4904.43 | £ 1,030,666 | 4962.24 | £ 1,093,181 |
| Malmesbury | £ 214.84 | £ 219.14 | 2.00% | 2169.06 | £ 466,001 | 2175.37 | £ 476,711 |
| Royal Wootton Bassett | £ 211.62 | £ 216.62 | 2.36% | 4697.36 | £ 994,055 | 4713.35 | £ 1,021,006 |
| Calne | £ 215.57 | £ 215.57 | 0.00% | 6130.00 | £ 1,321,444 | 6177.37 | £ 1,331,656 |
| Warminster | £ 208.09 | £ 212.82 | 2.27% | 6130.10 | £ 1,275,613 | 6198.97 | £ 1,319,265 |
| Cricklade | £ 207.72 | £ 211.75 | 1.94% | 1610.99 | £ 334,635 | 1642.84 | £ 347,871 |
| Trowbridge | £ 167.46 | £ 200.10 | 19.49% | 11592.82 | £ 1,941,334 | 11743.08 | £ 2,349,790 |
| Devizes* | £ 179.74 | £ 186.92 | 3.99% | 5849.91 | £ 1,051,463 | 5890.44 | £ 1,101,041 |
| Tidworth | £ 170.00 | £ 176.17 | 3.63% | 2795.60 | £ 475,252 | 2818.39 | £ 496,516 |
| Melksham | £ 164.08 | £ 169.00 | 3.00% | 5599.26 | £ 918,727 | 5717.10 | £ 966,190 |
| Wilton | £ 153.98 | £ 157.71 | 2.42% | 1579.36 | £ 243,190 | 1572.80 | £ 248,046 |
| Mere | £ 136.49 | £ 139.68 | 2.34% | 1208.76 | £ 164,984 | 1237.01 | £ 172,786 |
| Ludgershall | £ 132.02 | £ 134.10 | 1.58% | 1694.56 | £ 223,716 | 1716.37 | £ 230,165 |
| Amesbury | £ 123.24 | £ 128.25 | 4.07% | 4359.14 | £ 537,220 | 4418.26 | £ 566,642 |
| Durrington | £ 81.90 | £ 103.99 | 26.97% | 2564.07 | £ 209,997 | 2576.17 | £ 267,896 |

* Agreed transfers from Wiltshire Council

| Averages | | | | | | | |
|---------------|----------|----------|-------|-----------|--------------|-----------|--------------|
| Weighted Mean | £ 196.32 | £ 211.35 | 7.66% | 102863.22 | £ 20,194,282 | 104431.03 | £ 22,071,690 |
| Mean | £ 183.23 | £ 194.65 | 6.24% | | | | |
| Median | £ 193.73 | £ 212.29 | 9.58% | | | | |

TROWBRIDGE TOWN COUNCIL STRATEGY SAYS:

Keep the town council's share of the council tax below the average for town and city councils in Wiltshire.

The following parish councils also have Band D Council Tax above £100: Chippenham Without, Hornigsham, Kington St Michael, Maiden Bradley, Purton, Rushall, Seagry, Sherston, Tisbury, West Dean, Wingfield & Winterbourne Stoke.

The average for all parish and town councils in Wiltshire is £141.38

Ten Year change - The following page shows the change in Council Tax over the past ten years for town and city councils in Wiltshire as well as those for the other elements of Council Tax.

| Town/City Council | Band D Charge | | | | | | | | | | | Latest | 10 year change | |
|----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------|---------------|
| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2011-21 | 2012-22 |
| Westbury | £ 67.07 | £ 70.11 | £ 71.74 | £ 78.60 | £ 87.75 | £ 101.38 | £ 113.58 | £ 129.58 | £ 132.94 | £ 172.46 | £ 178.20 | £ 226.45 | 165.69% | 222.99% |
| Warminster | £ 72.06 | £ 72.05 | £ 73.70 | £ 81.07 | £ 82.39 | £ 87.17 | £ 93.80 | £ 124.13 | £ 127.96 | £ 191.75 | £ 208.09 | £ 212.82 | 195.34% | 195.38% |
| Bradford on Avon | £ 89.02 | £ 88.95 | £ 91.12 | £ 102.10 | £ 110.90 | £ 118.89 | £ 140.37 | £ 174.42 | £ 185.39 | £ 216.90 | £ 216.90 | £ 236.42 | 143.65% | 165.79% |
| Salisbury | £ 85.00 | £ 90.00 | £ 90.00 | £ 105.00 | £ 105.00 | £ 105.00 | £ 123.00 | £ 208.00 | £ 208.00 | £ 208.00 | £ 208.00 | £ 232.96 | 144.71% | 158.84% |
| Melksham | £ 68.42 | £ 68.42 | £ 69.79 | £ 86.87 | £ 87.82 | £ 95.09 | £ 115.49 | £ 140.78 | £ 153.12 | £ 160.45 | £ 164.08 | £ 169.00 | 139.81% | 147.00% |
| Amesbury | £ 47.14 | £ 54.90 | £ 57.95 | £ 57.95 | £ 60.95 | £ 71.77 | £ 87.20 | £ 88.21 | £ 98.07 | £ 116.27 | £ 123.24 | £ 128.25 | 161.43% | 133.61% |
| Tidworth | £ 66.89 | £ 78.93 | £ 100.84 | £ 103.68 | £ 118.58 | £ 121.33 | £ 124.95 | £ 135.29 | £ 148.70 | £ 155.96 | £ 170.00 | £ 176.17 | 154.15% | 123.20% |
| Durrington | £ 47.86 | £ 47.86 | £ 59.76 | £ 50.35 | £ 51.14 | £ 52.31 | £ 52.63 | £ 54.21 | £ 58.75 | £ 70.41 | £ 81.90 | £ 103.99 | 71.12% | 117.28% |
| Chippenham | £ 131.56 | £ 134.29 | £ 136.55 | £ 150.92 | £ 152.41 | £ 156.60 | £ 169.13 | £ 174.20 | £ 239.61 | £ 262.05 | £ 270.44 | £ 280.53 | 105.56% | 108.90% |
| Wilton | £ 76.62 | £ 81.71 | £ 91.65 | £ 96.39 | £ 103.71 | £ 114.84 | £ 123.48 | £ 128.28 | £ 137.43 | £ 150.53 | £ 153.98 | £ 157.71 | 100.97% | 93.01% |
| Ludgershall | £ 66.49 | £ 70.12 | £ 71.68 | £ 76.86 | £ 85.74 | £ 94.08 | £ 99.49 | £ 100.97 | £ 104.65 | £ 116.39 | £ 132.02 | £ 134.10 | 98.56% | 91.24% |
| Mere | £ 72.32 | £ 74.56 | £ 76.72 | £ 91.19 | £ 93.77 | £ 102.87 | £ 107.23 | £ 117.99 | £ 124.97 | £ 132.68 | £ 136.49 | £ 139.68 | 88.73% | 87.34% |
| Corsham | £ 116.68 | £ 116.68 | £ 122.84 | £ 136.76 | £ 136.76 | £ 144.47 | £ 149.46 | £ 153.52 | £ 168.74 | £ 199.09 | £ 210.15 | £ 220.30 | 80.11% | 88.81% |
| Marlborough | £ 119.41 | £ 121.71 | £ 126.26 | £ 145.82 | £ 149.33 | £ 156.73 | £ 182.67 | £ 187.97 | £ 195.13 | £ 206.37 | £ 214.11 | £ 224.60 | 79.31% | 84.54% |
| Devizes | £ 104.80 | £ 105.50 | £ 107.82 | £ 122.85 | £ 125.11 | £ 143.04 | £ 148.04 | £ 153.77 | £ 159.71 | £ 176.11 | £ 179.74 | £ 186.92 | 71.51% | 77.18% |
| Trowbridge | £ 114.71 | £ 119.93 | £ 122.63 | £ 137.92 | £ 139.64 | £ 139.64 | £ 144.64 | £ 148.99 | £ 153.98 | £ 164.98 | £ 167.46 | £ 200.10 | 45.99% | 66.85% |
| Cricklade | £ 146.48 | £ 150.15 | £ 153.31 | £ 161.61 | £ 166.31 | £ 174.10 | £ 178.73 | £ 185.47 | £ 196.72 | £ 203.79 | £ 207.72 | £ 211.75 | 41.81% | 41.03% |
| Malmesbury | £ 169.11 | £ 169.11 | £ 172.32 | £ 172.32 | £ 177.49 | £ 189.59 | £ 194.59 | £ 199.51 | £ 205.49 | £ 210.63 | £ 214.84 | £ 219.14 | 27.04% | 29.58% |
| Royal Wootton Bassett | £ 186.78 | £ 184.28 | £ 184.28 | £ 189.91 | £ 189.81 | £ 189.81 | £ 194.81 | £ 199.81 | £ 204.81 | £ 209.81 | £ 211.62 | £ 216.62 | 13.30% | 17.55% |
| Calne | £ 201.94 | £ 199.94 | £ 199.94 | £ 199.94 | £ 210.33 | £ 210.31 | £ 210.31 | £ 210.31 | £ 210.31 | £ 215.57 | £ 215.57 | £ 215.57 | 6.75% | 7.82% |
| Wiltshire Council | £ 1,222.43 | £ 1,222.43 | £ 1,222.43 | £ 1,222.43 | £ 1,222.43 | £ 1,271.20 | £ 1,334.63 | £ 1,414.57 | £ 1,456.87 | £ 1,515.00 | £ 1,590.60 | £ 1,638.16 | 30.12% | 34.01% |
| Wiltshire Police | £ 157.77 | £ 157.77 | £ 157.77 | £ 160.92 | £ 163.98 | £ 167.10 | £ 170.27 | £ 182.27 | £ 206.27 | £ 216.27 | £ 231.27 | £ 241.27 | 46.59% | 52.93% |
| Fire & Rescue | £ 62.38 | £ 62.38 | £ 62.38 | £ 63.62 | £ 64.88 | £ 69.21 | £ 70.59 | £ 72.70 | £ 74.87 | £ 76.36 | £ 77.88 | £ 79.43 | 24.85% | 27.33% |
| Total in Trowbridge | £ 1,557.29 | £ 1,562.51 | £ 1,565.21 | £ 1,584.89 | £ 1,590.93 | £ 1,647.15 | £ 1,720.13 | £ 1,818.53 | £ 1,891.99 | £ 1,972.61 | £ 2,067.21 | £ 2,158.96 | 32.74% | 38.17% |
| | | | | | | | | | | | | | | |
| CPI | 3.10% | 5.20% | 2.20% | 2.70% | 1.20% | -0.10% | 1.00% | 3.00% | 2.40% | 1.70% | 0.50% | 3.10% | 24.69% | 21.54% |
| 100.00 | 103.10 | 108.46 | 110.85 | 113.84 | 115.21 | 115.09 | 116.24 | 119.73 | 122.60 | 124.69 | 125.31 | 129.20 | 21.54% | 19.12% |

2.2 HUMAN RESOURCES

2.2.1 Management Team: Head of Service – Cultural and Neighbourhoods, Clare Lyall has taken early retirement. As a result, the Museum Manager, Hannah Lyddy will report directly to the Town Clerk and the Facilities Manager, Karl Buckingham will report directly to the Town Clerk and will retain responsibility for Neighbourhoods in addition to his responsibilities for Facilities. The majority of general Facilities reporting will now be via the Neighbourhood Services Committee except for Information Technology which will be through Leisure and Information Services and Insurance which will be through the Risk & Audit Panel. Facilities matters relating to buildings and leisure facilities will be reported as appropriate to the relevant committees. Management pay reviews have been undertaken and implemented to account for these and other changes to levels of responsibility.

2.2.2 Salary Award – Town council salaries are in accordance with the national local government Green-Book scales which are negotiated between unions and principle authority representatives through the National Joint Committee (NJC) and the agreement between NALC and SLCC. Employers and unions have been in discussion for a year with regard to the 2021 increase, the unions rejected the offer of 2.75% on point 1 and 1.75% on all other points. It is likely that a two-year deal will be agreed in 2022 and therefore the 2020 salaries have been used as the base for the 2022/23 budget with an increase of 6% for point 1 and 5% for all other points. There will be significant pressure on the lowest scales due to the recently announced rise £9.50 from 1st April 2022 and estimated future rises in the National Living Wage (NLW). Temporarily, from 1st April 2022 staff on salary points 1 and 2 will see an increase to £9.50 per hour in line with the NLW.

2.2.3 Unions – A number of staff are members of two unions, Unite and Unison. The Customer Service Manager was nominated by members of UNISON to become the Town Council steward in August 2021. Aby Cooper will be able to support new and existing members with any workplaces issues. UNISON have provided and continue to provide training to support Aby in her role as a steward.

2.2.4 Pensions – All staff are entered into the Local Government Pension Scheme (LGPS) Wiltshire Fund. The triennial revaluation is due to commence in 2022 for implementation from April 2023.

2.2.5 Recruitment

Leisure: Paige Jones & Conor Martin have been appointed as Apprentice Sports Coaches on 30/01/2022.

Information: Following the retirement of Mike Holden, Laura Grey has had her hours increased from 15 to 21 hours per week. Recruitment for two part-time roles (16 hours) has commenced hope to make appointments in the week beginning 21/02/2022.

Venues: Sue Ashford has been appointed as Civic Deputy Manager, starting on 1st March 2022.

Museum: Clare Lyall has taken early retirement on 15/02/2022.

3. TOWN COUNCIL SERVICES

Heads of Service and Department Managers make detailed reports to their respective committees, published the week before the meeting. The Council Secretary (Amanda Quick) is responsible for administering these committees.

3.1 CULTURAL SERVICES

Museum Manager (Hannah Lyddy) is responsible for the Museum. The committee next meets on 22nd March.

3.1.1 MUSEUM – The Museum reopened in May 2021 following refurbishment and expansion and is continuing to provide a range of learning opportunities for all. Final payments towards the project from the National Lottery Heritage Fund were received in January 2022.

3.1.2 TOWN HALL – The Town Hall is owned by Wiltshire Council and operated by Trowbridge Town Hall Trust as an arts and community venue (see 6.1 & 7.10)

3.2 NEIGHBOURHOOD SERVICES & FACILITIES

Facilities Manager (Karl Buckingham) manages the department.

3.2.1 FACILITIES – The Facilities Manager supports all of our other departments with building, technical and project matters including insurance, risk, Non-Domestic Rates, information technology and utilities.

3.2.2 NEIGHBOURHOODS – Our Neighbourhoods Team look after play areas, recreation grounds, bus shelters, grit bins and support the activities of WC in looking after our streets, including providing our own street sweeping and weed clearance services.

3.2.3 SERVICE DELEGATION & ASSET TRANSFER (SDAT) (AGENDA ITEM 10) –

A. Wiltshire Council. There have been previous suggestions that TTC had not yet commenced the process of transferring assets and services from the higher tier authority. So to clarify the situation: assets and services transferred from West Wiltshire District Council prior to the establishment of WC (in 2009):

- The Civic Hall (2001)
- Longfield Community Centre (2004)
- The Trowbridge Information Centre (2005)

Assets and services transferred from WC since 2009:

- Town Park (2012),
- Allotments, 3 sites; Home Close, Gloucester Rd and Mornington Gardens including garages (2013)
- Closed churchyards, 3 sites; St James', Holy Trinity & St John's Upper Studley (2015)
- Grit bins (2017)
- Play areas (2019)
- Bus shelters (2019).

TTC also commenced in 2019 street care using its own sweeper and weed-ripper.

Some towns have completed a full transfer: Salisbury, Devizes and Chippenham. Bradford on Avon's package has been approved by WC but has not yet been completed. The majority of town councils have not taken responsibility for a full range of assets and services from WC, including some of those that have had significant increases in Council Tax in recent years.

The Town Council Strategy says:

8. COORDINATED MANAGEMENT OF GREEN SPACES

TTC will seek to deliver a coherent approach to green space management across Trowbridge:

- Take responsibility for green spaces and recreation grounds currently maintained by Wiltshire Council.
 - There will be particular consideration given to the Down Cemetery, being aware of the cost involved and the support given to The Friends.

9. STREET CLEANING AND LITTER COLLECTION

TTC will seek further service devolution from Wiltshire Council to improve cleanliness:

- Coordinate litterbins and cleaning of the town, review locations and cost, ensuring locations are appropriate and that the bins are the most suitable design.
 - Incorporate Discover Trowbridge branding on all bins and consider sponsorship and twinning.
- Ensure that transferred services are more flexible and responsive, operated on an in-house basis if this is more effective and efficient.
- Develop and enhance the town's street cleaning service, including co-ordination of responses to residents' concerns.

Following adoption of the Strategy and approval of the budget, including £322,313 for service delegation, WC has now commenced discussion on the basis of a transfer on 1st December 2022. In addition to the approved budget the town council has £40,000 in Earmarked Reserves (see above) and increases above inflation of £31,000 per annum each year 2023/24 to 2025/26 in the medium term plan. In addition, there is around £400,000 in S106 maintenance funding to transfer across which can be drawn down on an annual basis. Factored into the 2022/23 budget and medium-term financial plan is £362,000 (£322,000 budget and £40,000 reserve from 2020) to £450,000 per annum for additional neighbourhood services revenue costs. Discussions have now commenced with Wiltshire Council based upon the following:

Services to transfer from 1st December 2022:

- Litter bin location, supply and maintenance and emptying service including disposal
- Barrow operative street cleaning service
- Grass cutting, shrub and hedge trimming of:
 - Stallards Recreation Ground
 - Seymour Recreation Ground
 - Elm Grove Recreation Ground (which is having new play equipment and fencing installed and will be further upgraded as part of the Elm Grove/Drynham Lane housing development recently permitted)
 - Paxcroft Brook open space, incl. Cricket Ground
 - Biss Meadows
 - Other local amenity areas e.g. Lowmead, Broadmead and Lamb Ale Green.
- Fly-tipping and Roadkill
- Wednesday Market

Officers have indicated that the town council does not wish to take responsibility for Trowbridge Cemetery at The Down and Wiltshire Council officers have asked the town council to consider taking on the grass cutting only.

Officers are seeking to hold meetings with the following organisations in order to consult with them prior to finalisation of the proposals:

- Friends of Biss Meadows
- Friends of Paxcroft Brook Open Space
- Friends of the Down Cemetery

Whilst some elements of tree maintenance, where they were originally planted as shrubs and are now classified as 'Shelter Belt', will be included in the transfer of services to the town council, most tree maintenance will not be transferred at this stage and the town council will consider if in future it would be appropriate to transfer this at a later date.

Transfer of Undertakings Protection of Employment (TUPE) would apply to staff currently employed by the contractor if the town council decides to take over these services on an in-house operation basis.

Whilst Asset transfer is not currently being considered, if asset transfer was possible in the future then the town council expects that the transfer of Stallards Recreation ground would include the Judo Club, Multi-Use Games Area (MUGA), old Innox Hall site and Bradford Road car-park.

RECOMMENDATION: That the Committee supports the actions of officers in progressing Service Delegation discussions with Wiltshire Council in response to the priorities identified in the Trowbridge Town Council Strategy and asks officers to ensure that the best possible arrangement is negotiated in respect of arrangements for grass-cutting at the Down Cemetery.

B. Greensquare Accord – Cllr Jacobs and the Town Clerk have held discussions with officers of Greensquare Accord who own and manage the open spaces on the Castle Mead estate. The conclusion is that there is not short term solution to the issue of residents paying an estate management charge for green-space management when in most other parts of the town the council manages those greenspaces. The legal arrangements which have established the scheme at Castle Mead and the legal restrictions on the town council preclude any financial contribution from the town council towards resolving this. It was agreed that pressure needs to be put on Wiltshire Council to avoid such arrangements being put in place in other parts of Trowbridge.

C. Southview Park – Cllr Cooper has been discussing options with Wain Homes prior to the formal establishment of any arrangements on this development.

D. Ashton Park – The town council is due to take over ownership and management of the sports pitches and associated facilities when built (see 4.1.3). the Town Council has now asked Persimmon and Wiltshire Council to enter into further discussion with the town council regarding other public areas including play areas, green space and allotments (see 6.4 A).

E. Selwood Housing Society – There have not been any recent discussions with Selwood Housing regarding options for the future management of their greenspaces in Trowbridge.

3.3 VENUE SERVICES

Delegated to Head of Service: Resources & Venues (Juliet Weimar) including The Civic and Longfield Community Centre. The Civic Board is responsible for overseeing these and it met on 23rd November, minutes of which are presented to this committee. The next meeting is 1st February.

3.3.1 LONGFIELD COMMUNITY CENTRE – The DVSA lease the small hall. Bookings in the main hall are now recommencing, subject to regulations. Maranatha Church have made a proposal to invest in the building so that they can use it each Sunday, this is currently being considered by our professional advisors.

3.3.2 CIVIC CENTRE - Avon & Wiltshire Mental Health partnership (AWP) lease some office spaces. Bookings have recommenced in our conferencing facilities as regulations allow. TTC has accounted for a reduced income level in the 2021/22 budget.

3.4 LEISURE & INFORMATION SERVICES

Delegated to Head of Service: Leisure & Information (Hayley Bell) including Active Trowbridge, Information Services and Events. The committee next meets on 22nd February.

3.4.1 ACTIVE TROWBRIDGE – Providing a range of services in schools and the community.

3.4.2 INFORMATION SERVICES – With housing developments planned for over 3000 houses in the town in the next few years, the department will be key to delivering against the strategic aim of a more vibrant town, distributing information to people thinking of moving to Trowbridge or buying a new property.

3.4.3 EVENTS – The team are supporting community groups during the year and looking at arrangements for larger events over the next 18 months.

4. TOWN COUNCIL PROJECTS

Between 2009 and 2021 Trowbridge Town Council has invested in a range of facilities to improve the town, including the transformation of the Civic Hall into the Civic Centre, the expansion and refurbishment of Trowbridge Museum, the purchase of the freehold of Woodmarsh football ground the refurbishment of the Tennis Courts, Play Areas, Multi-Use Games Areas and the provision of a storage facility for the Town Park. Around £2million has been received in grants, S106 planning contributions and Community Infrastructure Levy (CIL) has been received for investment in these facilities and the remaining funding has come through long-term borrowing. This means that the cost of the services is shared between current and future residents who will all benefit from these facilities. The alternative of increasing the Council Tax in advance would have burdened existing residents with all of the cost of providing facilities for future residents – including those who will live in houses not yet built. The Town Council has, over this period, considered that borrowing is the fairest and cheapest way of investing in the community.

4.1 SPORTS PITCHES PROJECTS – The remaining significant project is part of a wider investment in sports pitches for Trowbridge. Wiltshire Council and TTC both have adopted policies which seek to provide additional sports pitches in the community, including a 3G pitch. Grass pitches will be provided by developers at West Ashton Road and Elm Grove and improvements to Woodmarsh are being funded.

4.1.1 Woodmarsh (green) – TTC owns Woodmarsh Football Ground between Boundary Walk and Axe & Cleaver Lane, North Bradley. It is leased to Trowbridge Town Football Club (TTFC). TTC received £18,644 S106 sports pitch contribution from Newland Homes. This is being managed by TTC to fund TTFC's improvement and development programme £10,553 remains in an earmarked reserve. Further contributions are anticipated from other housing developments in the vicinity, allowing the club to improve drainage on site. TTC also owns the changing rooms and pitches at **Studley Green (brown)** which are let to Trowbridge Wanderers FC.

4.1.2 Doric Park 3GATP – **TTC owns 5 acres (blue)** alongside **Trowbridge Rugby Football Club (yellow)** (TRFC) at Doric Park, Devizes Road, Hilperton. It is progressing development of the land to provide a 3G Artificial Turf Pitch (3GATP), parking, changing rooms, education facilities and gym. The cost was anticipated to be around £3.4m, although responses to the initial tender returns suggest that building inflation is having significant upward pressure on these estimates. A requirement to secure borrowing of £2.4m was approved by the Council in July and was submitted to DLUHC, to be funded from lettings income, with other funding from S106 (£555,000) and grants (£500,000) including the Football Foundation (£488,908). The planning application, has been approved: [19/10805/FUL](#). Access and a strip of land is being secured from TRFC including the provision of additional car parking alongside the access road, additional pitch lighting and access to the new facilities. Revised tenders based on alternative build methods are due during March but it may be necessary to increase the loan and also extend the period of the loan to bring repayments in line with the budgeted income and running costs. DLUHC acknowledged receipt of the original borrowing application and requires final tenders to allow the approval process to proceed. Whilst officers have been investigating these options nothing has been or will be formally progressed until the Council has considered the position following receipt of tenders and if additional borrowing is required it is expected that further consultation with residents will be necessary prior to the council considering the situation.

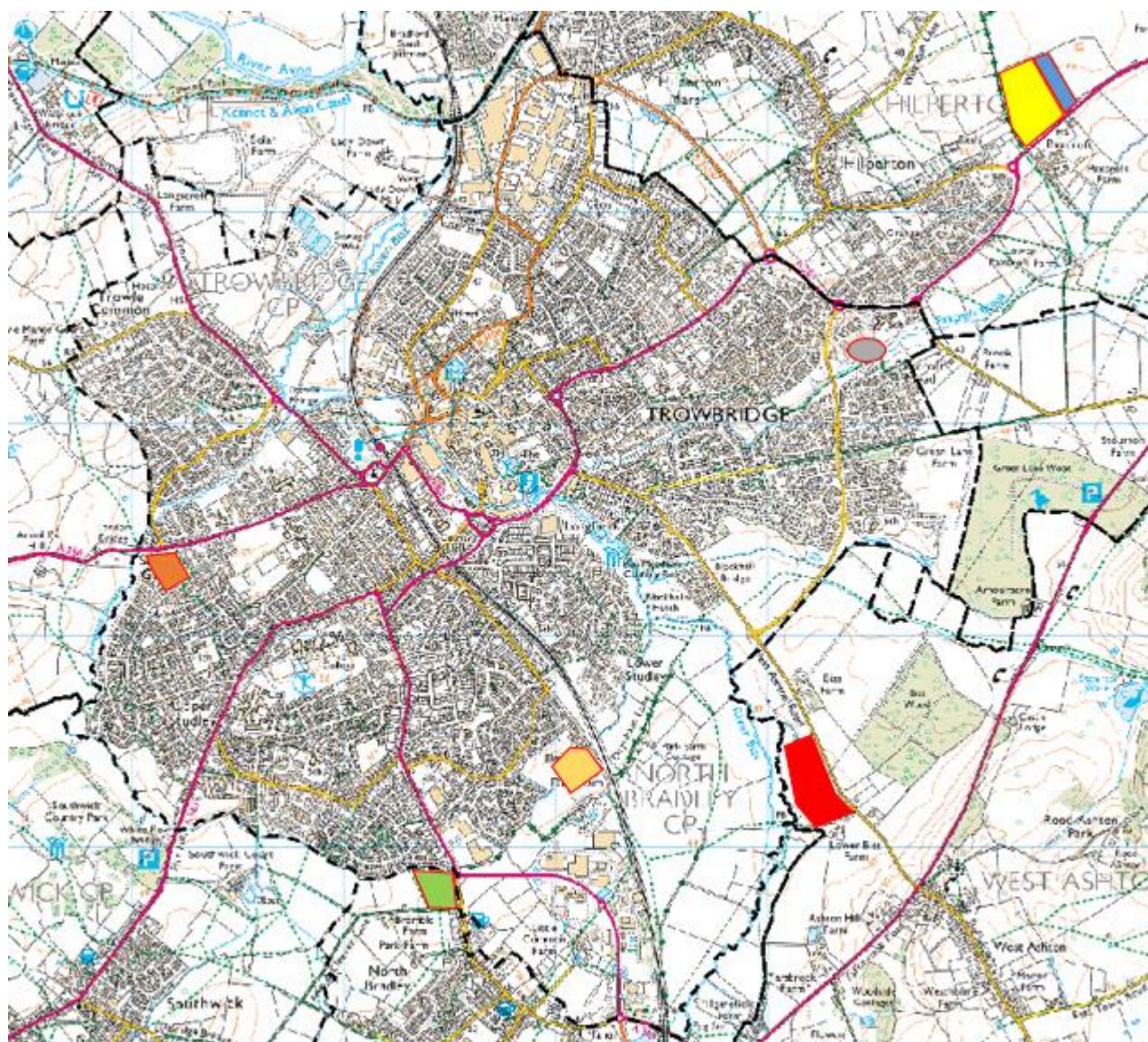
Information Circulation - Suggestions by some members that all members have not had all information related to the project are unfounded. Some information was not sought by officers until questions were raised by members and it was then circulated to all members. Some information is in development as a revision of previously circulated information and often such documents are updated several times a day, any suggestion that all drafts should be circulated to all councillors would be ridiculous. Drafts are circulated when the council is asked to make a decision and at that time the latest draft is circulated in order to inform that decision.

Doric Park Project Working Group – The Working Group was established by Council on 18th January and held its first meeting on 9th February. The next meeting is scheduled for 9th March. Cllrs Bates, Cooper, Jacobs, Palmen and Piazza are members of the Working Group.

4.1.3 Ashton Park (red) – A facility is due to be provided to the west of West Ashton Road; pitches, 6 team changing rooms and carpark. Following consultation with W Ashton and N Bradley PCs TTC are leading discussion with Persimmon, trying to avoid a management company, as is very controversial at Castle Mead.

4.1.4 Elm Grove (orange) – The developer is proposing to enhance the Recreation Ground with new play equipment, two new junior football pitches, changing facilities and car parking. The changing room would also be able to be used as a community facility and Polling Station.

4.1.5 Paxcroft Mead Cricket Ground (grey) – When the surgery extension was built on the Cricket Club's Seymour practice field, a S106 contribution for cricket was made. The S106 funding is still with the Cricket Club and they are keen to pursue Paxcroft Mead as a preferred site. However, due to resourcing issues, two Board members, Chris Sheppard and Chris Sykes, have agreed to take this on from this point.



4.1.6 There are three single pitch sites: The Grove, owned by TTC and Seymour Rec Recreation Ground and Stallards Recreation Ground, both of which are owned by Wiltshire Council.

5. CIVIC & DEMOCRATIC ACTIVITIES

5.1 Calendar of Meetings – Committee meetings are normally held at 19:00 (unless otherwise stated). Members of the public are welcome to attend committee and Full Council meetings, unless specifically excluded due to the confidential nature of business. As a result of the pandemic, public access will be limited. Please contact info@trowbridge.gov.uk by 16:00 Monday; the day before the meeting if you wish to attend in person meetings. If you prefer, or where it is not possible for you to attend due to reaching the capacity limit, listen-in access will be available online via Microsoft TEAMS: please go to the Town Council Website – Your Council – Meetings to find the link. Only those attending in person will be able to ask questions and make statements at the meeting during the public period. Questions and statements can otherwise be submitted in advance by 16:00 on the Monday. The Civic Board and Risk & Audit Panel are not open to the public and therefore do not make decisions – they make recommendations to the Policy & Resources Committee.

| | | |
|--------------|------------------|---------------------------------------|
| March | 1 st | Policy & Resources (Q3) |
| | 8 th | Town Development |
| | 15 th | Full Council |
| | 22 nd | Museum (18.30) |
| | 22 nd | Neighbourhood Services (19:00) |
| | 29 th | Town Development |
| April | 5 th | Town Meeting and Gathering |
| | 12 th | NO MEETING |
| | 19 th | Town Development |
| | 26 th | Civic Board (14:00) |
| | 26 th | Risk & Audit Panel (15:00) |
| May | 3 rd | Policy & Resources (Q4) |
| | 10 th | Town Development |
| | 17 th | Annual Council Meeting |

5.2 Dates for your diary

Civic Dinner – The Mayor will be holding the Annual Civic Dinner on Saturday 5th March 2022.

5.3 Twinning - Following the Weekly Briefing on 5th May it was approved that subject to minor amendments to be made by officers the agreement in principle will form the basis of a Service Level Agreement with each of the four Twinning Associations to allow TTC to continue paying an annual grant to each of them and contributing towards twinning activities as per the Grants Policy. TTC will be progressing this following the disruption caused by the pandemic and approval of the 2021 Grants. The Town is twinned with Leer in Germany, Charenton le Pont in France, Elblag in Poland (jointly with the other towns in West Wilts) and Oujda in Morocco. This is work in progress following removal of the main pandemic restrictions.

6. TOWN DEVELOPMENT

Committee meets: 8th & 29th March and 19th April to consider regulatory matters consulted on by WC; planning, listed building and tree applications, road closures, traffic regulation and licensing.

6.1 Future High Streets Fund (FHSF) – In 2019 and 2020 Wiltshire Council worked with stakeholders and the public to develop a list of projects which were submitted to central Government. These included:

- pedestrian and public space enhancements in the town centre including wayfinding and at key points:
 - Wicker Hill/Hill Street
 - Manvers Street
 - Church Street/Union Street
 - Castle Street
 - Roundstone Street
- improvements to the River Biss corridor
- vacant commercial unit grants
- Town Hall renovation & Market Chambers new use.

In 2021 Wiltshire Council was successful in securing £16.347 million to develop these projects. Details available from the link to the Wiltshire Council website above.

6.2 **Employment/Mixed-use/Brownfield Housing sites**

A. Under construction.

The Pavilions White Horse Business Park – Conversion of (former Virgin) offices in the northwest corner to 104 new homes has been permitted. Block A now occupied.

McDonogh Court – Polebarn Rd permitted for 18 new homes. Work has now commenced.

Clark's Mill – Permitted for conversion to 19 dwellings next to the Town Bridge. Work has commenced.

Stallard Street the villas fronting the former Bowyer's site are being refurbished for residential use.

United Church Buildings – Permitted for conversion into 26 apartments, site for sale.

B. Planning approved.

Bradford Road – Accessed from the sewage works access road is permitted for employment uses, application for care home now submitted – the town council is seeking reassurance that the cycle/pedestrian link across the site will be provided.

Integrated Care Centre adjacent to the hospital and to replace its services.

C. Planning applications under consideration.

Innox Mills – An application for the majority of the site including around 284 homes has now been submitted.

Courtfield House – Ashford Homes revised application for conversion and houses in the grounds has been submitted. TTC has no current objections.

Ashton Street Centre – To be developed by WC's Stone Circle likely to accommodate 50 dwellings.

D. Potential

County Hall East – WC are considering options for this site which they own but has some significant environmental obstacles around sewers, culverts and the river bank.

Hospital – Promoted in the 'One Public Estate' bid by WC and partners for up to 200 houses. The adjacent site is now permitted for a new

Homefield House – Conversion to 18 residential apartments, previous application withdrawn.

Biss Farm – Current employment allocation, Persimmon applied for 267 houses, a school, pub and care-home between Leap Gate & W Ashton Rd which was withdrawn. TTC supports the allocation of this site to include housing. (See the yellow area on the Ashton Park plan below).

6.3 Greenfield Housing Sites – Some have been delayed pending resolution of mitigation measures associated with Bats. The following provides a summary of the situation.

A. Ashton Park and associated sites. The area south of Leap Gate and east of the River Biss is in West Ashton parish, the remainder of the development site is in Trowbridge.

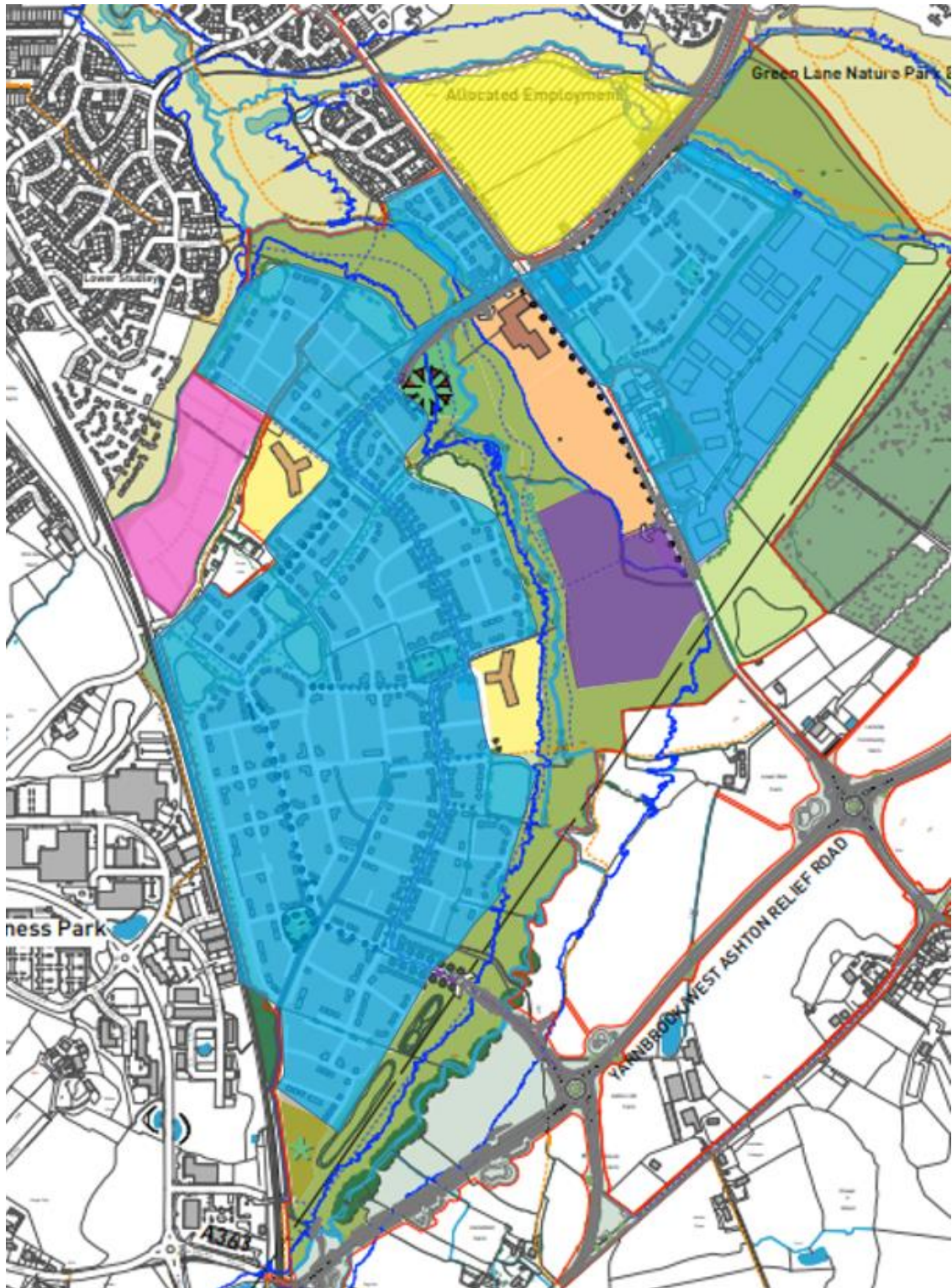
Persimmon 2,500 houses, employment area, sports pitches, open space, allotments, play areas, 2 primary and 1 secondary schools and A350 improvements was permitted in April 2018 and revised in July 2021, S106 agreement being negotiated with a condition from the July 2021 approval that such S106 agreement should be approved by July 2022. (The Persimmon development area is shown in blue on the map below.)

Wain Homes application for 91 houses recently refused. TTC objected particularly to access being provided from existing residential areas. (The Wain Homes development area is shown in pink on the map below.)

Map of Ashton Park Masterplan

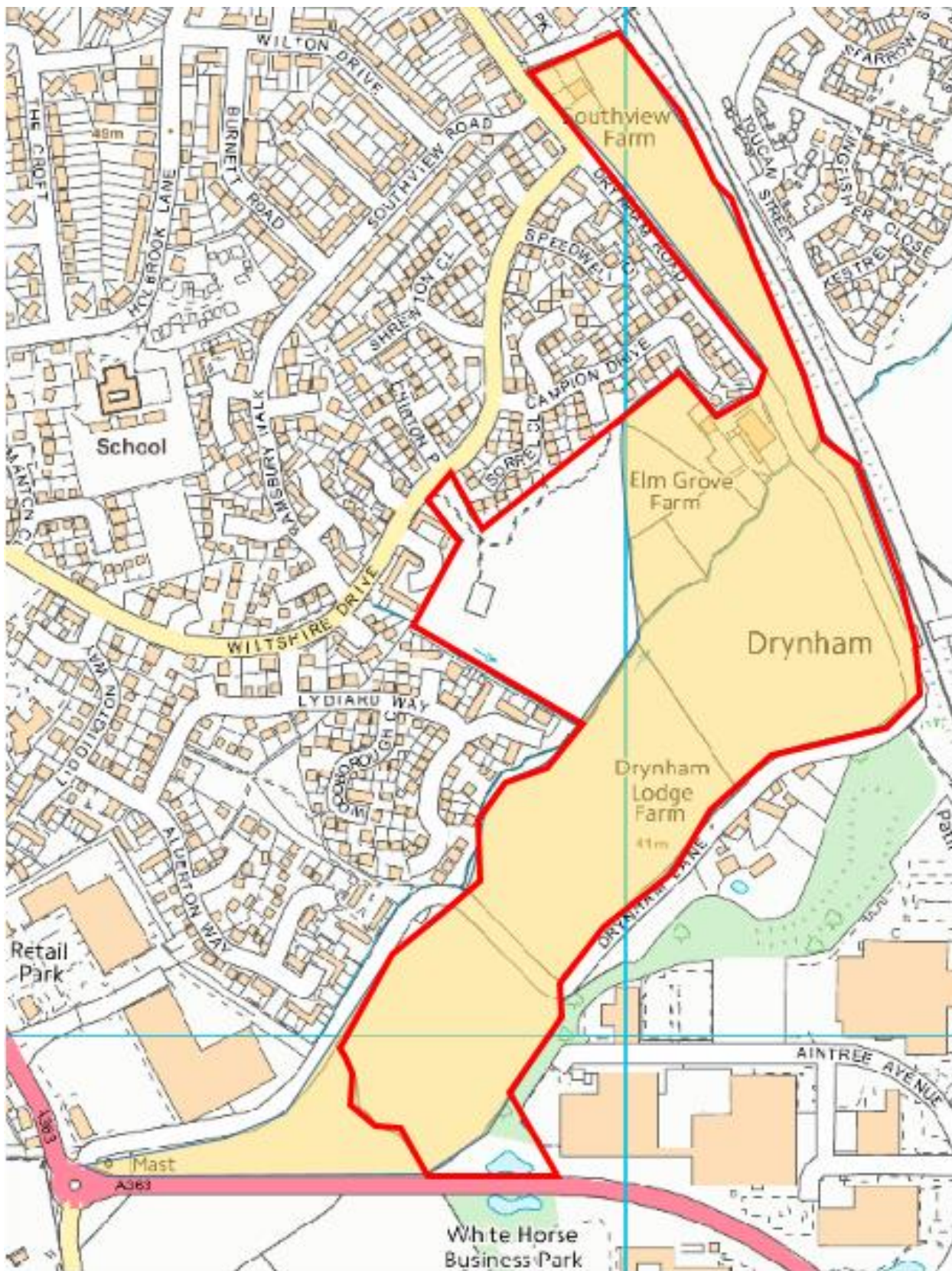
Key:

- Pale yellow – Primary schools
- Orange – secondary school
- Purple – Football pitches & changing rooms



B. Wiltshire Housing Site Allocations Plan (WHSAP):

H2.1 Elm Grove Farm – Permitted for up to 261 houses and includes upgrading and extension to the recreation ground and the provision of allotments.



H2.4 Church Lane – Blue area accessed off Frome Road, 55 houses, outline application.

H2.5 Spring Meadows – Orange Area off Frome Rd; 50 houses, Newland Homes.

H2.6 Southwick Court – Red area, Savills for Waddeton Park promote development between the town and Southwick Court; www.landsouthoftrowbridge.co.uk/ . with access off Frome Rd for 180 houses. North Bradley Neighbourhood Plan indicates approval although both North Bradley and Southwick Parish Councils have raised objections. TTC has raised significant objections.



C. Sites Discounted by Wiltshire Council - The Trowbridge Bat Mitigation Strategy (TBMS) indicates that these sites cannot proceed in the foreseeable future as they fall in the bat 'red zone'.

South of Green Lane, Castle Mead Extension – Persimmon application for 272 homes withdrawn.

Ashton Road, north of Green Lane - (Steeple Ashton Parish) Taylor Wimpey 250 homes refused.

6.3.1 Trowbridge Housing Totals

| Site | Houses |
|--------------------------------------|-------------|
| Ashton Park (Persimmon Trowbridge) | 500 |
| Ashton Park (Persimmon ex N Bradley) | 1785 |
| Ashton Park (Wain Homes) | 100 |
| WHBP Middle section (Vistry Homes) | 100 |
| WHBP North Section (Castlewood) | 100 |
| Elm Grove/Drynam Lane | 260 |
| Church Lane | 55 |
| Spring Meadows | 50 |
| Innox Mills | 284 |
| Ashton Street | 48 |
| TOTAL | 3282 |

The remaining 215 homes at Ashton Park (total 2600) are in West Ashton Parish.

Hilperton Gap (423 houses) is located in Hilperton Parish

Southwick Court (180 homes) is located in Southwick & N Bradley

818 – neighbouring parishes

6.4 Wiltshire Local Plan –

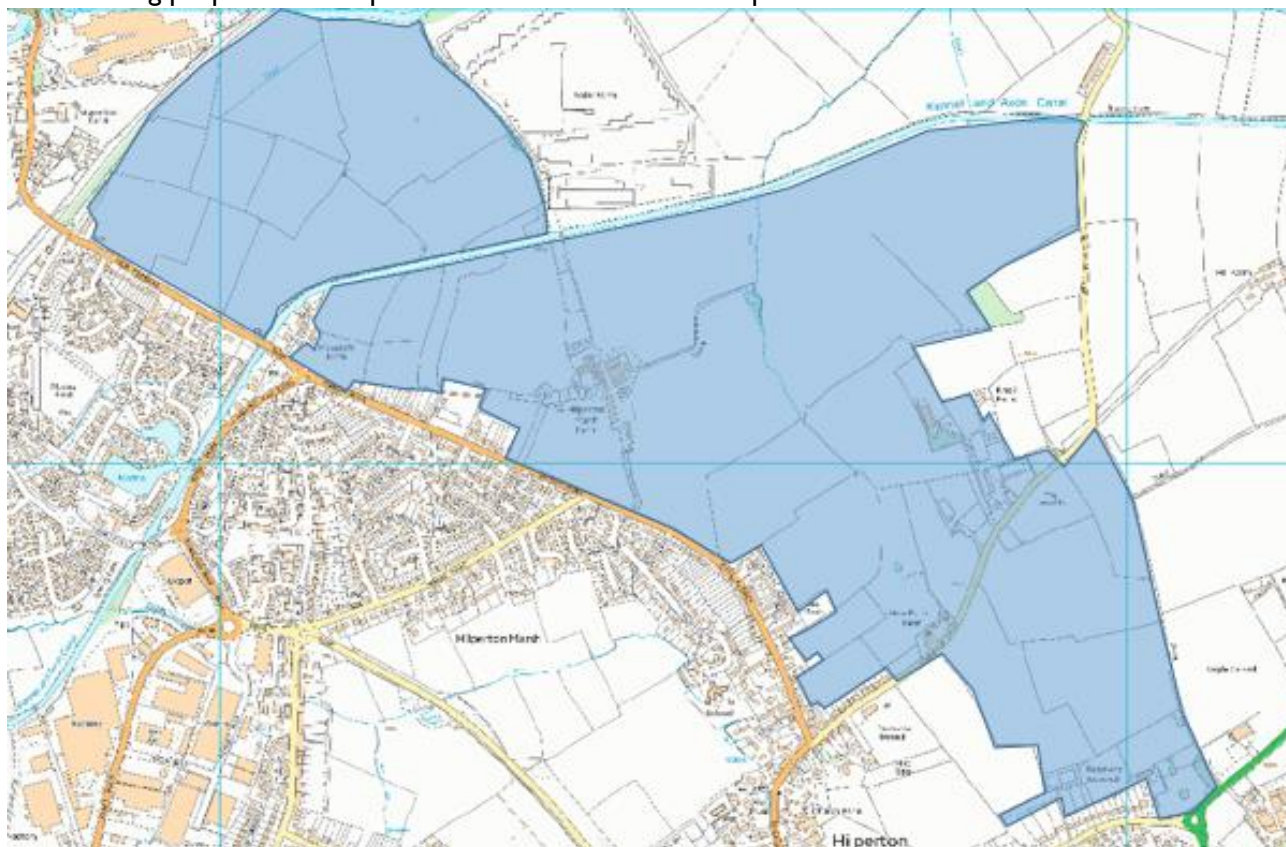
6.4.1 Core Strategy – This was adopted by WC to cover planning for the period 2006 – 2026 and still forms the basis for future planning beyond 2026. Including the allocation at Ashton Park.

6.4.2 Wiltshire Housing Sites Allocation Plan (WHSAP) – was adopted in February 2020 allocating the ‘H’ sites indicated above.

6.4.3 Trowbridge Bat Mitigation Strategy (TBMS) – WC adopted the plan in February 2020, allowing applications in the WHSAP above to be determined.

6.4.4 5-year Land Supply - WC cannot currently fulfil its county wide 5-year land supply requirement. If Ashton Park and other WHSAP sites in Trowbridge come forward before 2024 this should be secure.

6.4.5 Wiltshire Local Plan Review - WC conducted a consultation with the public in early 2021 including the following proposed development sites in Staverton and Hilperton for 2600 houses.



6.5 Neighbourhood Plans

6.5.1 Trowbridge – The North Bradley NP covers part of Trowbridge and ends in 2025. TTC will need to consider whether to pursue a Neighbourhood Plan or not and if this should be done in conjunction with neighbouring parishes. There may be some benefits in respect of protecting greenspace. A Neighbourhood Plan is likely to cost over £100,000 and if the town council only receives 15% of the CIL the remaining 10% is likely to be spent by Wiltshire Council on things that the town council would have spent it on anyway.

6.5.2 Southwick, West Ashton, North Bradley, Hilperton, Holt and Bradford on Avon – ‘Made’ and form part of the Local Development Plan with the policies given full weight when assessing planning applications that affect land in these areas.

6.5.3 Staverton, Steeple Ashton and Wingfield have not commenced the process.

6.5.4 Cooperating With Neighbouring Parishes On Strategic Planning Matters - The Town Clerk, Cllr Palmen and Cllr Hill held a meeting on 1st with Hilperton, Staverton and Semington to discuss potential joint approaches to the Local Plan Review. Now that West Ashton and Southwick as well as North Bradley have had their Neighbourhood Plans approved, a meeting with these parishes is being held on Wednesday 2nd March.

7. TROWBRIDGE PARTNERSHIPS

7.1 Trowbridge Future (TF) – Works with partners in the town to support the delivery of youth and community activities particularly at Longfield, Seymour and Studley Green and the Community Hub in The Shires. TF receive an annual grant from TTC and use of the Seymour Community Hub. Councillors may use Hubs for surgeries and should contact meg@trowbridgefuture.org.uk Jo Trigg is the Chair and Meg Aubrey is the Chief Executive.

7.2 David Baker Foundation – TTC is the accountable body. They develop entrepreneurial skills of young people under GOFISH and BOOMERANG. Pat Baker is the Chair. The Foundation is expected to wind up its activities this year and donate its remaining funds to Trowbridge Future so that they can support young entrepreneurs.

7.3. Wiltshire Community Foundation (WCF) - manages Cock Hill Solar Farm Community Fund (£15k/yr). Appointed representatives are Cllrs Bryant, Trigg and Hoar. They are happy to receive grant applications from the Trowbridge area.

7.4 Child Well-being project – TF and WCF are working on a project for the county's most deprived communities. TTC, WC and other partners are also involved.

7.5 Trowbridge Town Trust – makes grants to individuals and organisations paulvingoe@hotmail.com

7.6 St James' Trust – makes grants to organisations thetrust@stjamestrowbridge.co.uk

7.7 Chamber of Commerce – www.trowbridgechamber.co.uk/team President is Kez Garner.

7.8 Trowbridge Talking News – service for the visually impaired. The TIC is the drop off point, is due to recommence in June. Additional volunteers would be welcome, contact info@trowbridge.gov.uk

7.9 Selwood Housing – Trowbridge's main social housing provider is based at Bryer Ash Business Park.

7.10 Trowbridge Town Hall Trust – operates the Town Hall & Trowbridge Arts. TTC gives an annual grant (£10,000 in 22/23 budget). Newly appointed director Alan Wright has previously been Development Director of the Old Vic in Bristol and has been responsible for theatres in Hampshire.. Rosemary MacDonald is the Chair. Cllr Cavill is a Trustee.

7.11 Wiltshire College – TTC is partnering with the College to establish courses at Doric Park.

7.12 Armed Forces Covenant – The Town Council has agreed to sign the Armed Forces Covenant and this is in progress, although trying to make contact with anyone willing to engage is proving difficult.

8. WILTSHIRE

8.1 Wiltshire Council - Trowbridge Area Board, includes the parishes of Hilperton, West Ashton, North Bradley and Southwick. You can view meeting details from the link: [Area Board meeting details](#) . The Community Engagement Manager is Liam.Cripps@wiltshire.gov.uk. The Area Board provides Grants to local organisations and particularly for youth and healthier communities activities. Following the approval of the WC budget, the capital grants available to the Area Boards are being halved. It has been suggested that in future this will be supplemented by Community Infrastructure Levy, although the details of this are still under consideration.

8.1.1 CATG/LHFIG – The Community Area Transport Group considers safety improvements with a delegated budget, parish councils contribute 25%. Councillors and the public can submit requests for consideration for approval by TTC. The Town Clerk can provide the necessary forms. From April 2022 it will be renamed the Local Highways and Footpath Improvement Group (LHFIG) and will have wider responsibilities and a doubling of its budget. This may necessitate the town council increasing its own match funding to maximise opportunities.

| CATG Match Funding BUDGET | £10,000.00 | 2021/22 |
|---|-------------------|------------------------------|
| Silver Street Lane 20mph and crossing points | £833.00 | Approved 22/6/21 PAID 9/2/22 |
| St Thomas Road 20mph | £833.00 | Approved 22/6/21 PAID 9/2/22 |
| Broadmead Estate 20mph | £833.00 | Approved 22/6/21 PAID 9/2/22 |
| Dropped Kerbs Longfield Estate | £668.89 | Approved 22/6/21 PAID 9/2/22 |
| Newtown Pedestrian Crossing design | £3,000.00 | Approved 22-06-21 accrued |
| Speed limit Cock Hill | £625.00 | Approved 22/6/21 PAID 9/2/22 |
| Pedestrian Crossing W-Ashton Rd, Blackball Bridge | £150.00 | Approved 22/6/21 PAID 9/2/22 |
| Broadmead estate dropped kerbs | £1,485.00 | Approved 02-11-21 accrued |
| Langford Road dropped kerbs | £495.00 | Approved 02-11-21 accrued |
| Newtown Pedestrian Crossing additional | £1077.11 | Approved 11-01-22 accrued |
| TOTAL | £10,000.00 | |
| LEAVING | £0.00 | |
| LHFIG Match Funding BUDGET | £10,000.00 | 2022/23 |
| Newtown Pedestrian Crossing additional | £617.39 | Allocated in advance |
| The Halve junction changes | £800.00 | Provisional allocation |
| The Croft/Carlton Row verge bollards | £200.00 | Provisional allocation |
| Manor Road verge protection | £500.00 | Provisional allocation |
| Hilperton Road pedestrian refuge island | £2,000.00 | Provisional allocation |
| Boundary Walk Streetnameplate | £100.00 | Provisional allocation |
| Westfield Close Parking Bay markings | £500.00 | Provisional allocation |
| Manor Road Bus shelter | £2,500.00 | Provisional allocation |
| Chilmark Road Bus Stop markings | £500.00 | Provisional allocation |
| Aldeburgh Place PROW barrier | £500.00 | Provisional allocation |
| Westcroft Street Footway | £782.61 | Provisional allocation |
| Leap Gate speed transition signs | £1,000.00 | Provisional allocation |
| TOTAL | £10,000.00 | |
| LEAVING | £0.00 | |

8.1.2 Major Highway Schemes – Melksham Bypass – Wiltshire Council is progressing further refinement of the route and consultation.

8.1.3 Public Transport – Wiltshire Council provides subsidised services on some bus routes, others in the town are commercial services. Most rail services are franchise/commercial services.

Bus Services – The main services serving the town are:

D1 Bath – Bradford on Avon – Trowbridge - Warminster - regular service Mon-Sun including evenings

X34 Frome – Trowbridge - Melksham – Chippenham regular service daytime only Mon-Sat

49 Trowbridge – Devizes – Swindon regular service daytime only Mon-Sat

60 - 68 Town service mostly hourly daytime Mon-Sat

69 Holt – Melksham - Corsham four services per day.

Bus Back Better – A government scheme to fund improvements to subsidised services across the country.

Option 247 is campaigning to achieve the best result from this and Cllr Piazza is the Trowbridge link. The Cabinet considered the requests and funding available at its meeting on 12th October and agreed the following:

Trowbridge, Melksham, Chippenham Re-instatement of evening service

Trowbridge, Melksham, Chippenham Introduction of Sunday service.

Trowbridge Improved service for Studley Green and other estates in Trowbridge.

Bradford, Trowbridge, Westbury, Warminster Re-instatement of half-hourly service between Warminster and Trowbridge on service D1 and extra journeys via Winsley to Bath.

Trowbridge, Bradford on Avon, Melksham, Corsham Additional journeys on service 69

Rail Services – The main services serving Trowbridge Railway Station are:

Cardiff – Newport – Bristol – Bath – Trowbridge – Salisbury – Southampton – Portsmouth hourly service.

Gloucester – Bristol – Bath – Trowbridge – Frome – Yeovil – Weymouth up to eight trains per day with minimum half-hourly services Bristol – Westbury.

Westbury – Trowbridge – Melksham – Swindon up to eight trains per day.

Direct services run from Westbury to London Paddington and to Taunton and the South West.

Direct services to London (Waterloo or Paddington). There is now only one through service a day at 05:51 to Paddington.

8.1.4 Parking Charges – Wiltshire Council approved increases of 10p per hour to parking charges across all Wiltshire Council car-parks. This has been presented as the only increase that will apply for four years and represents a small percentage increase in Trowbridge, particularly compared to the percentage increase for those car-parks where the current charge is only 30p per hour.

| Period | Amesbury 2021 | 2022-2026 | Increase | Trowbridge Lovemead 2021 | 2022-2026 | Increase | Shires Trowbridge |
|----------------|---------------|-----------|----------|--------------------------|-----------|----------|-------------------|
| Up to 1 hour: | £0:20 | £0:30 | 50% | £0:80 | £0:90 | 12.5% | £0:40 |
| Up to 2 hours: | £0:80 | £1:00 | 25% | £1:30 | £1:50 | 15.4% | £0:60 |
| Up to 3 hours: | £1:70 | £2:00 | 17.6% | £2:80 | £3:10 | 10.7% | £0:90 |
| Up to 4 hours: | £2:20 | £2:60 | 18.2% | £3:50 | £3:90 | 11.4% | £5:00 |
| Up to 5 hours: | £2:80 | £3:30 | 17.9% | £4:70 | £5:20 | 10.6% | £10:00 |
| All day | £4:50 | £5:10 | 13.3% | £5:60 | £6:20 | 10.7% | £15 - £30 |

In addition, Wiltshire Council removed the free-day allowance for town councils and therefore our event days this year will not benefit from additional free parking spaces. The multi-storey car-park remains free every day and the spaces at County Hall offer free public parking at weekends.

8.1.5 Community Governance Review – Wiltshire Council has commenced a Community Governance Review of a number of areas: villages between Devizes and Pewsey, Malmesbury and Calne area. There are a number of anomalies and new developments around Trowbridge which might warrant a further CGR in future, including; areas around North Bradley village which should be in North Bradley, new developments at Hilperton Gap and Southwick Court.

8.2 Health Services - (BSWCCG) is responsible for commissioning 'Primary Care' services to people registered with local GPs. Their latest newsletter is available from: [BSW Together](#). A range of services including clinics, maternity and minor injuries are provided at 'Trowbridge Hospital'. It is currently proposed that these services will transfer to a new build facility 'Trowbridge Integrated Care Centre' adjacent to Trowbridge Health Centre. A detailed Reserved Matters planning application 21/01211/REM has now been permitted [Care Centre Planning Application](#). The final business case is due to be approved following the Chancellor's Spending Review, with an estimate of opening early 2024.

8.2.1 GPs There are two practices in Trowbridge; Lovemead Group Practice (LGP), based at Roundstone Surgery [Roundstone Surgery](#) and Trowbridge Health Centre (THC) at Seymour with a branch at Wingfield Road [Trowbridge Health Centre](#).

8.3 Dorset & Wiltshire Fire & Rescue Service Provides services from the fire station on Hilperton Rd.

8.4 Wiltshire Police – Insp. Gill Hughes is section Head, Trowbridge. Sgt Charly Chilton reports regularly to Full Council meetings.

8.4.1 Community Messaging - Councillors and the public are urged to sign up for details of charges and crimes reported.

8.4.2 101 - To report non-emergency crimes use 101 or [Wiltshire Police Report a Crime](#)

8.4.3 StreetLink - If anyone is **Rough Sleeping** reports should be made to StreetLink which will be passed on to the team at WC. All rough sleepers referred are offered a bed for the night and are required to engage with their originating local council. Some of them decide not to accept the offer.

8.5 Swindon & Wiltshire Local Enterprise Partnership (SWLEP) – works with local government and businesses to deliver economic investment including transport schemes.

8.6 Society of Local Council Clerks (SLCC) (AGENDA ITEM 12) – TTC pays the fee for the Clerk to be a member of SLCC, which provides training and advice. The Town Clerk is a Director and has recently been appointed the Vice-Chairman of SLCC and is also a Fellow.

RECOMMENDATION: Following the excellent result achieved by the Head of Service - Resources & Venues in achieving a distinction from her course submission for the Community Governance Certificate, membership of the SLCC, funded by the Council is extended to include the two Heads of Service at an annual cost of no more than £1000 (2022).

8.7 Wiltshire Association of Local Councils - WALC is the county association for town & parish councils, affiliated to NALC the National Association. TTC is a member of both.

8.7.1 Wiltshire Super Councils Network – Includes those NALC members with a budget over £1 million: Salisbury, Chippenham, Westbury, Corsham, Royal Wootton Bassett, Warminster, Devizes, Calne, Stratton St Margaret, Swindon North and Swindon South.

APPENDICES

APPENDIX A – Q3 ACCOUNTS – Committee departments detail.

APPENDIX B – Q3 ACCOUNTS – Whole council summary.

APPENDIX A – Q3 ACCOUNTS – Committee departments detail.

| Resources Quarter 3 Actuals 2021-22 | | | | | | |
|--|------------------------------|--|---------------------------------------|--|--|--|
| 401 | Democratic | Qtr 3 Actuals 2021/2022 | Qtr 3 Budget 2021/2022 | Variance Favourable (Adverse) | Annual Budget 2021/2022 | Notes |
| | EXPENDITURE | | | | | |
| 4001 | Staff-Salaries | £162,058 | £175,032 | £12,974 | £233,749 | Accounts for staff reduction compared to budget |
| 4002 | Staff-National Insurance | £17,434 | £19,338 | £1,904 | £25,823 | Accounts for staff reduction compared to budget |
| 4003 | Pension | £32,368 | £34,482 | £2,114 | £46,049 | Accounts for staff reduction compared to budget |
| 4008 | Staff-Training & Development | £2,398 | £648 | -£1,750 | £865 | Additional training undertaken |
| 4009 | Staff-Travelling Expenses | £115 | £324 | £209 | £433 | |
| 4018 | Investors in People | £0 | £1,000 | £1,000 | £1,000 | Staff training day in December has been postponed |
| 4020 | Miscellaneous | £578 | £0 | -£578 | £0 | |
| 4024 | Subscriptions | £4,152 | £3,753 | -£399 | £5,000 | |
| 4028 | Books and Publicatons | £0 | £126 | £126 | £175 | |
| 4052 | Bank Charges | £374 | £0 | -£374 | £0 | |
| 4055 | Accountancy Services | £1,974 | £3,750 | £1,776 | £5,000 | Combined |
| 4057 | External Audit | £1,083 | £0 | -£1,083 | £3,200 | Combined |
| 4064 | Internal Audit | £1,600 | £1,275 | -£325 | £1,700 | |
| 4291 | Members Expenses | £181 | £450 | £269 | £600 | |
| 4292 | Members Training | £0 | £378 | £378 | £500 | |
| | Sub Total Expenditure | £224,315 | £240,556 | £16,241 | £324,094 | |
| 403 | Democratic | Qtr 3 Actuals 2021/2022 | Qtr 3 Budget 2021/2022 | Variance Favourable (Adverse) | Annual Budget 2021/2022 | Notes |
| | EXPENDITURE | | | | | |
| 4701 | Grants General | £11,100 | £10,000 | -£1,100 | £10,000 | Used some unspent Core Grant budget for other grants (Seymour Cabin) |
| 4702 | Grants Core Funded | £700 | £10,000 | £9,300 | £10,000 | Carry forward from 2020/21 not required |
| | Sub Total Expenditure | £11,800 | £20,000 | £8,200 | £20,000 | |

APPENDIX B – Q3 ACCOUNTS – Whole council summary.

| Management Accounts 2021-2022 | | | | 3rd Quarter April-Dec | | | | Trowbridge Town Council | | | | | |
|-------------------------------|------------|------------|------------|-----------------------|------------|-------------|-----------|--|---------|------|---------|------------------------|--------------------------|
| | | | | | | | | Working with the Community | | | | | |
| | | | | | | | | Reserves, Unspent Loans and Unspent Grants | | | | | |
| | | Q1 Actuals | Q2 Actuals | Q3 Actuals | YTD budget | variance | Yr budget | 01/04/2021 | to | from | balance | Notes | |
| Museum | 101 | exp | 72,576 | 128,656 | 196,486 | 193,279 - | 3,207 | 254,299 | | | | (Check trial balances) | |
| | | inc | 4,731 | 15,141 | 23,519 | 89,622 - | 66,103 | 119,500 | | | | | |
| | | net | 67,845 | 113,515 | 172,967 | 103,657 - | 69,310 | 134,799 | | | | | |
| Museum | 102 | exp | 5,553 | 44,490 | 45,240 | 0 - | 45,240 | - | - | - | - | | |
| PROJECT | | inc | 2,562 | 24,737 | 58,625 | 0 - | 58,625 | - | | | | | |
| | | net | 2,991 | 19,753 | (13,385) | 0 - | 13,385 | - | | | | | |
| Grants | 104 | exp | 10,000 | 9,963 | 12,239 | 12,250 | 11 | 13,000 | | | | | |
| PROJECT | | inc | 0 | 0 | 0 | 0 - | - | - | | | | | |
| | | net | 10,000 | 9,963 | 12,239 | 12,250 - | 11 | 13,000 | | | | | |
| MUSEUM | | | 80,836 | 143,231 | 171,821 | 115,907 - | 55,914 | 147,799 | | | | | |
| Leisure | 203 | exp | 10,000 | 10,000 | 10,000 | 10,000 | - | 10,000 | | | | | |
| GRANTS | | inc | 0 | 0 | 0 | 0 - | - | - | | | | | |
| | | net | 10,000 | 10,000 | 10,000 | 10,000 - | - | 10,000 | | | | | |
| Leisure | 265 | exp | 73,235 | 178,701 | 277,509 | 337,801 | 60,292 | 446,424 | | | | | |
| | | inc | 64,492 | 180,668 | 226,057 | 231,518 - | 5,461 | 295,900 | | | | | |
| | | net | 8,743 | (1,967) | 51,452 | 106,283 - | 54,831 | 150,524 | | | | | |
| Tennis | 267 | exp | 1,374 | 1,502 | 1,564 | 561 - | 1,003 | 650 | | | | | |
| | | inc | 2,145 | 4,075 | 5,464 | 3,078 - | 2,386 | 4,100 | | | | | |
| | | net | (771) | (2,573) | (3,900) | (2,517) - | 1,383 | 3,450 | | | | | |
| Doric Park | 270 | exp | 417 | 5,956 | 1,219 | 2,063,534 | 2,062,315 | 2,774,118 | 401,136 | - | 33,591 | 367,545 | Unspent S106 Grant |
| | | inc | 0 | 0 | 0 | 2,063,725 - | 2,063,725 | 2,761,308 | | | | | |
| | | net | 417 | 5,956 | 1,219 | (191) - | 1,410 | 12,810 | | | | | |
| Woodmarsh | 271 | exp | 1,086 | 5,088 | 6,174 | 7,596 | 1,422 | 10,134 | 10,553 | - | - | 10,553 | Reserve (was S106 Grant) |
| | | inc | 2,359 | 4,717 | 7,075 | 7,074 - | 1 | 9,433 | | | | | |
| | | net | (1,273) | 371 | (901) | 522 - | 1,423 | 701 | | | | | |
| LEISURE | | | 17,116 | 11,787 | 57,870 | 114,097 | 56,227 | 170,585 | | | | | |

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|-----------------------------|------------|-----|---------|---------|---------|----------|--------|---------|---------|--------|---|---------|---------------------------------------|---------------------------------------|
| Mayor | 202 | exp | 325 | 1,090 | 3,130 | 7,419 | 4,289 | 16,300 | | | | | | |
| | | inc | 0 | 0 | 0 | 0 | - | 4,500 | | | | | | |
| | | net | 325 | 1,090 | 3,130 | 7,419 | 4,289 | 11,800 | | | | | | |
| Information Services | 269 | exp | 31,011 | 71,299 | 102,779 | 102,809 | 30 | 135,814 | | | | | | |
| | | inc | 4,091 | 5,078 | 8,747 | 18,147 | - | 9,400 | | | | | | |
| | | net | 26,920 | 66,221 | 94,032 | 84,662 | - | 9,370 | | | | | | |
| Trowbridge Events | 274 | exp | 1,900 | 7,900 | 31,213 | 34,500 | 3,287 | 35,600 | 10,000 | 6,000 | - | 16,000 | Events Reserve approved 18/5/21 | |
| | | inc | 0 | 2,559 | 5,579 | 5,753 | - | 174 | | | | | | |
| | | net | 1,900 | 5,341 | 25,634 | 28,747 | | 3,113 | | | | | | |
| INFORMATION | | | 29,145 | 72,652 | 122,796 | 120,828 | - | 1,968 | | | | | | |
| Democratic | 401 | exp | 76,037 | 152,153 | 224,314 | 240,556 | 16,242 | 324,094 | | | | | | |
| | | inc | | 0 | 0 | 0 | - | - | | | | | | |
| | | net | 76,037 | 152,153 | 224,314 | 240,556 | 16,242 | 324,094 | | | | | | |
| Grants | 403 | exp | 11,907 | 11,800 | 11,800 | 20,000 | 8,200 | 20,000 | | | | | | |
| | | inc | | 0 | 0 | 0 | - | - | | | | | | |
| | | net | 11,907 | 11,800 | 11,800 | 20,000 | 8,200 | 20,000 | | | | | | |
| Resources | 410 | exp | 33,276 | 67,636 | 103,892 | 114,249 | 10,357 | 152,599 | 197,233 | 3 | - | | Underspend to General Reserves | |
| | | inc | 7 | 136 | 478 | 2,322 | - | 1,844 | | 14,175 | - | 211,411 | General Reserves | |
| | | net | 33,269 | 67,500 | 103,414 | 111,927 | | 8,513 | 40,000 | - | - | 40,000 | Reserve for service transfers from WC | |
| P&R | | | 121,213 | 231,453 | 339,528 | 372,483 | 32,955 | 493,593 | | | | | | |
| CIL | 420 | exp | 0 | 13,989 | 17,921 | 0 | - | 17,921 | - | 17,521 | - | 17,521 | - | CIL reserve to contribute to projects |
| | | inc | 5,087 | 13,989 | 17,921 | 16,497 | | 1,424 | | | | | | *£400 mis-allocated to CIL |
| | | net | (5,087) | 0 | 0 | (16,497) | - | 16,497 | - | | | | | |
| P&R | | | (5,087) | 0 | 0 | (16,497) | - | 16,497 | - | | | | | |

| | | | | | | | | | | | | |
|-----------------------|------------|-----|---------|----------|----------|------------|---------|---------|--------|---|--------|--|
| CATG Project | 504 | exp | 3,002 | 5,967 | 10,805 | 10,500 - | 305 | 15,000 | | | | |
| | | inc | 305 | 305 | 305 | 0 | 305 | - | | | | |
| | | net | 2,697 | 5,662 | 10,500 | 10,500 | - | 15,000 | | | | |
| Neighbourhoods | 509 | exp | 99,828 | 118,456 | 135,031 | 33,900 - | 101,131 | 45,200 | | | | |
| Recreational | | inc | 76,445 | 85,500 | 85,500 | 0 | 85,500 | - | 29,168 | - | - | 29,168 |
| | | net | 23,383 | 32,956 | 49,531 | 33,900 - | 15,631 | 45,200 | 30,220 | - | 30,220 | - |
| | | | | | | | | | | | | SI06 from Elmhurst for Hulbert/Painters Mead |
| | | | | | | | | | | | | Grant for MUGAS from WASP and Selwood |
| Neighbourhoods | 518 | exp | 33,995 | 38,690 | 56,899 | 96,099 | 39,200 | 127,932 | | | | |
| General | | inc | 1,644 | 1,644 | 1,644 | 5,300 - | 3,656 | 7,400 | | | | |
| | | net | 32,351 | 37,046 | 55,255 | 90,799 | 35,544 | 120,532 | | | | |
| Closed | 521 | exp | 1,875 | 3,750 | 5,100 | 5,625 | 525 | 7,500 | | | | |
| Churchyards | | inc | 0 | 0 | 0 | 0 | - | - | | | | |
| | | net | 1,875 | 3,750 | 5,100 | 5,625 | 525 | 7,500 | | | | |
| Town Park | 524 | exp | 10,139 | 17,479 | 31,215 | 26,739 - | 4,476 | 35,650 | | | | |
| | | inc | 1,000 | 2,000 | 4,237 | 5,472 - | 1,235 | 7,302 | | | | |
| | | net | 9,139 | 15,479 | 26,978 | 21,267 - | 5,711 | 28,348 | | | | |
| Allotments | 525 | exp | 176 | 728 | 1,061 | 773 - | 288 | 970 | | | | |
| | | inc | 1,261 | 2,775 | 4,132 | 3,825 | 307 | 5,100 | | | | |
| | | net | (1,085) | (2,047) | (3,071) | (3,052) | 19 - | 4,130 | | | | |
| NEIGHBOURHOODS | | | 68,360 | 92,846 | 144,293 | 159,039 | 14,746 | 212,450 | | | | |
| Civic Venue | 602 | exp | 32,677 | 95,979 | 190,613 | 248,388 | 57,775 | 331,828 | | | | |
| | | inc | 14,831 | 70,216 | 139,274 | 183,753 - | 44,479 | 245,000 | | | | |
| | | net | 17,846 | 25,763 | 51,339 | 64,635 | 13,296 | 86,828 | | | | |
| Longfield | 612 | exp | 3,674 | 11,020 | 18,640 | 20,576 | 1,936 | 27,531 | - | - | - | |
| | | inc | 11,189 | 22,595 | 33,880 | 37,503 - | 3,623 | 50,000 | | | | |
| | | net | (7,515) | (11,575) | (15,240) | (16,927) - | 1,687 - | 22,469 | | | | |
| CIVIC BOARD | | | 10,331 | 14,188 | 36,099 | 47,708 | 11,609 | 64,359 | | | | |

| | | | | | | | | | | | | | |
|---|------------|-----|---------|---------|-----------|-----------|--------|-----------|--------|--------|-------|--------|-----------------------------------|
| Civic Centre Building | 701 | exp | 93,347 | 210,726 | 327,683 | 350,879 | 23,196 | 445,229 | 64,645 | - | - | 64,645 | Reserve - Civic Centre heating |
| | | inc | | 0 | 0 | 0 | - | - | | | | | |
| | | net | 93,347 | 210,726 | 327,683 | 350,879 | 23,196 | 445,229 | | | | | |
| Museum Building | 705 | exp | 10,134 | 33,200 | 35,574 | 41,957 | 6,383 | 56,280 | | | | | |
| | | inc | | 0 | 0 | 0 | - | - | | | | | |
| | | net | 10,134 | 33,200 | 35,574 | 41,957 | 6,383 | 56,280 | | | | | |
| Park Facilities | 710 | exp | 15,441 | 85,924 | 107,678 | 75,286 | 32,392 | 86,592 | - | - | - | - | |
| | | inc | 0 | 0 | 0 | 5,750 | 5,750 | 5,750 | | | | | |
| | | net | 15,441 | 85,924 | 107,678 | 69,536 | 38,142 | 80,842 | | | | | |
| Longfield Facilities | 712 | exp | 3,213 | 6,703 | 11,820 | 11,506 | 314 | 14,400 | - | 1,048 | - | 1,048 | Longfield Maintenance reserve |
| | | inc | 0 | 0 | 0 | 0 | - | - | | | | | |
| | | net | 3,213 | 6,703 | 11,820 | 11,506 | 314 | 14,400 | | | | | |
| Facilities General | 718 | exp | 21,625 | 57,798 | 83,265 | 89,661 | 6,396 | 119,099 | | 40,000 | 1,950 | 38,050 | Public Toilet reserve |
| | | inc | 2,250 | 4,500 | (24,779) | 6,750 | 31,529 | 9,000 | | | | | |
| | | net | 19,375 | 53,298 | 108,044 | 82,911 | 25,133 | 110,099 | | | | | |
| Active Trow Facilities | 765 | exp | 4,015 | 8,111 | 15,196 | 11,500 | 3,696 | 15,000 | - | - | - | - | |
| | | inc | 0 | 0 | 0 | 0 | - | - | | | | | |
| | | net | 4,015 | 8,111 | 15,196 | 11,500 | 3,696 | 15,000 | | | | | |
| Studley Green | 772 | exp | 1,569 | 155 | 4,676 | 1,225 | 3,451 | 1,500 | - | 1,369 | - | 1,369 | Studley Green Maintenance reserve |
| | | inc | 972 | 1,945 | 2,918 | 2,916 | 2 | 3,891 | | | | | |
| | | net | 597 | (1,790) | 1,758 | (1,691) | 3,449 | 2,391 | | | | | |
| FACILITIES | | | 146,122 | 396,172 | 607,753 | 566,598 | 41,155 | 719,459 | | | | | |
| TOTAL | | | 468,036 | 962,329 | 1,480,160 | 1,480,163 | 3 | 1,941,309 | | | | | |
| Including related Facilities cost centres: | | | | | | | | | | | | | |
| CULTURAL | | | | | | - | 55,914 | | | | | | |
| | | | | | | | 6,383 | | | | | | |
| | | | | | | - | 49,531 | | | | | | |
| LEISURE & INFORMATION | | | | | | | 54,259 | | | | | | |
| | | | | | | - | 7,145 | | | | | | |
| | | | | | | | 47,114 | | | | | | |
| NEIGHBOURHOODS | | | | | | | 14,746 | | | | | | |
| | | | | | | - | 38,142 | | | | | | |
| | | | | | | - | 23,396 | | | | | | |
| VENUES | | | | | | | 11,609 | | | | | | |
| | | | | | | - | 314 | | | | | | |
| | | | | | | | 11,295 | | | | | | |
| FACILITIES (not allocated above) | | | | | | - | 41,155 | | | | | | |
| | | | | | | | 39,218 | | | | | | |
| | | | | | | - | 1,937 | | | | | | |

Trowbridge Leisure Facilities

Trowbridge Area Board 17/03/22

- Ian Blair-Pilling - Cabinet Member Leisure, Libraries and Public Health ...
- David Redfern - Assistant Director Leisure, Culture and Communities

Where we are – Leisure

- Insourcing – Oct 21
 - Senior Mgt restructure - Nov 21
 - Leisure & Libraries Team Restructure – Feb 22
-

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- Emerging from Covid
- Challenging revenue targets
- Leisure Capital programme – Apr 22- Mar 25
 - Trowbridge - £25M
 - Improvements - £10+M
 - Equipment - £0.8M – 1st yr then £0.2M/yr

Trowbridge - Leisure

**What & Where
Consultations
Decisions
Delivery**



Public Health
Impact



Economic
Impact



Financial
Sustainability



Core Foundation



Community
Impact



Environment
Impact

Other benefits

Our commitment and ask

- New facilities will
 - meet the needs of Trowbridge area communities
 - contribute to Council wide Leisure
- Update at substantive stages
- Constructive dialogue
 - Needs/Ideas/Evidence

Questions?

| | |
|------------------------|-------------------------------------|
| Report To | Trowbridge Area Board |
| Date of Meeting | Thursday, 17 March 2022 |
| Title of Report | Trowbridge Area Grant Report |

Purpose of the Report

- To provide detail of the grant applications made to the Trowbridge Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

| | Community Area Grants | Young People | Health and Wellbeing |
|--|-----------------------|--------------|----------------------|
| Opening Balance For 21/22 | £ 69,341.00 | £ 30,464.00 | £ 7,700.00 |
| Awarded To Date | £ 33,559.17 | £ 23,371.00 | £ 4,000.00 |
| Current Balance | £ 35,781.83 | £ 7,093.00 | £ 3,700.00 |
| Balance if all grants are agreed based on recommendations | £ 7,055.73 | £ 7,093.00 | £ -1,877.00 |

Grant Funding Application Summary

| Application Reference | Grant Type | Applicant | Project | Total Cost | Requested |
|---|----------------------|--|--|------------|-----------|
| ABG93 | Community Area Grant | West Wiltshire University of the Third Age | West Wilts U3A Video Streaming Project | £922.80 | £922.80 |
| <p>Project Summary: West Wilts U3a is moderately large community based educational charity. Up until the outbreak of the covid virus in 2020, we had in the order of 720 members and this appeared to be growing substantially year on year. Since the outbreak of the virus, membership has fallen by 15%. We have sought to maintain membership levels by various means, not least of which is video streaming to many of our groups. One of the problems that we have encountered in video streaming, is a tendency for presenters to become confused when attempting to switch between various video sources. There are technical solutions to this problem such as hdmi switching equipment. Research suggests that we could put such equipment to good use, both now and in the future. In fact we do foresee the nature of U3A presentations changing to a more hybrid type of event, simultaneous membership attendance alongside a video stream service that will encourage older and or infirm members to continue to attend such meetings, thus maintaining good social contact with their peers.</p> | | | | | |
| ABG146 | Community Area Grant | Trowbridge Wanderers Football Club | Trowbridge Wanderers Equipment | £3466.60 | £1733.30 |

| Application Reference | Grant Type | Applicant | Project | Total Cost | Requested |
|---|----------------------|--------------------------------|---|------------|-----------|
| <p>Project Summary: Trowbridge Wanderers Football Club is a grassroots club providing opportunities for all to play football, based in Trowbridge Wiltshire. The club would like to seek area board funding to purchases new equipment, provision of PPE for the upcoming season and to provide funding to support further training for volunteer coaches to allow the club to continue to grow. Due to the Covid-19 pandemic the club has suffered a shortfall of revenue into the club due to reduced training sessions and a loss of tournament income we are seeking support from the area board.</p> | | | | | |
| ABG279 | Community Area Grant | Trowbridge Rugby Football Club | Trowbridge Rugby Club Play Park | £29000.00 | £5000.00 |
| <p>Project Summary: Trowbridge Rugby Football Club is a registered charity that fosters a sense of community for Trowbridge and the wider community area. The club has an extensive volunteer base who support the clubs growth and sustainability at all levels. The club has a small play park which has been in place for over 8 years with minimal investment and is in need of replacement. Since the rugby club moved to its current location in 2013 the clubs membership and usage by the local community has increased. The club is now working on a covid recovery plan and working hard to increase participation developing new teams, including a ladies and walking rugby programme but it does not leave enough funds to replace the play area. The play facility is a vital resource to the club where the young people in the clubs community can access it for free and spend quality time with their families. The club aim is to engage and inspire the Trowbridge community through rugby regardless of age. The development of the play park allows families and the wider community around the club to have access an outdoor space which is engaging for both users and non users of rugby who are both regularly users or visitors to the facility. The park would allow a community park in the area around the club and allow for a creative, inclusive play area which will engage children from 3 -12 years old.</p> | | | | | |
| ABG423 | Community Area Grant | Hilperton Village Hall | Hilperton Village Hall New Childrens Play Equipment | £23317.00 | £5000.00 |
| <p>Project Summary: Hilperton Village Hall is a registered charity (no 305526) that manages Hilperton Village Hall and the surrounding playing fields. A section of the playing fields is given over to an extensive children's play area which is used by hundreds of local families. As part of our celebrations for The Queen's Jubilee we are planning on installing a new, quite large and elaborate piece of equipment - aimed mainly at ages 7-11. The equipment is called 'Orchard Mammoth' supplied by Sutcliffe Play. The intention is for this equipment to be installed in early summer in time for the national celebration of the jubilee at the start of June. Please see image of the new equipment with aerial view and quotation in the attached documents.</p> | | | | | |
| ABG445 | Community Area Grant | The Big Community Grow | Jubilee meadow and Nature Trail | £3934.00 | £1965.00 |
| <p>Project Summary: Paxcroft Brook Open Space has created a wildflower meadow area which has been in existence for 2 years and has created a great natural feature for the area. This gives local people a great place to exercise and engage with nature. We want to continue to develop this area with the addition of Waymarkers to create a nature trail for children and adults to enjoy - the waymarkers would guide people around the existing wildflower meadow and to a new meadow and around the Green lane Nature Park area. These would take residents around the area giving them information about native species with pictures and plaques. This will create a feature for enabling residents to enjoy the outdoors and improve their fitness as well as create an attraction that brings people to the area to enjoy the green spaces. The aim is that the plaques/pictures will increase local knowledge of wildlife eg moths, baths, flowers in the area. In addition we want to create a wildflower meadow strip along Leap Gate which will help celebrate the Queens Jubilee and provide a area of attraction for the Castle Mead Area and improve habitats for insects and birds in the area. This meadow would be linked on the nature trail and join up Green Lane nature park and PBOS with the trail. Persimmon have agreed for the land to be used in this way and will sponsor cost of the signage for the Meadow. this will be designed by local children and highlight the Queen's Jubilee. This is a collaboration between between Friends of Paxcroft Brook Open Space, Castle Mead Residents and The Big Community Grow, Persimmon and Wiltshire Wildlife Trust to help improve our local area and brings residents and organisations together in project that celebrates the outdoors and wildlife in our area. We hope the project will not only improve our local environment but create community cohesion an shared purpose. Later in the year we will be planting trees with the support of Greensquare in Castle Mead area.</p> | | | | | |

| Application Reference | Grant Type | Applicant | Project | Total Cost | Requested |
|--|----------------------|-----------------------------------|---|------------|-----------|
| ABG479 | Community Area Grant | Collaborative Schools Ltd | Child Friendly Trowbridge Park Signs | £899.50 | £899.50 |
| <p>Project Summary: The project seeks to support a priority raised by the Trowbridge Youth Parliament (TYP). They wish to promote a safer and more respectful environment within local park spaces. TYP reps have been asked to co-ordinate the design for a 'code of conduct' sign that will go in park spaces around the town and parishes. The final signs (once printed) will be approx A2 in size and we are hoping to gain funding for fifteen in total. Each sign will incorporate 5 or 6 (no more) 'conduct principles' and the TYP have agreed 3 of these principles with the other two or three being bespoke to immediate local need. The 3 common messages for inclusion in the design are: 1. Treat people as you would like to be treated 2. Please be mindful of children playing 3. Time to save 'Mother Earth' – let's all start recycling</p> | | | | | |
| ABG485 | Community Area Grant | Wiltshire Rural Music | Visible Voices | £3685.00 | £1842.00 |
| <p>Project Summary: People across Trowbridge and Wiltshire have turned to music during the coronavirus crisis to help them through what has been a challenging time for everyone. From virtual concerts via YouTube to apartment block sing-a-longs, music has brought joy and laughter and helped maintain a sense of community. Music has helped to fill a void and provided an opportunity for people to celebrate who they are and where they come from. Wiltshire Rural Music wants to capture this creative spirit by providing space and opportunity where people can express themselves through their own words and music. We want to support community groups and marginalized communities to use music to celebrate who they are. Everyone has the creative potential within themselves to tell their story through music. Working with local musicians, we will support participating groups and organizations to compose their own song or instrumental pieces of music. We want to attract participation from a diverse range of Trowbridge based community groups and will be working with four specific charities and community groups to help them create their own song. These include Arts Together, Trowbridge Future, Stepping Stone and Alzheimers Support Wiltshire. Each participating group will work closely with a local musician who will spend time talking to members to understand their needs, dreams, and aspirations. From this creative process will evolve ideas and themes for lyrics and music. Support will be provided through workshops, zoom meetings, interviews, and live sessions, giving musicians the tools to write their own songs for the first time, and recipients the chance to be involved in the creative process and get a sense of ownership over the finished piece. All final songs and instrumental music will be professionally recorded and released on a unique EP which will be sold to raise funds for the groups involved. The music will be showcased at the Hub (our own small concert venue) and potentially the Trowbridge Town Hall, providing opportunity to celebrate the musical talents, creativity, and diversity that Trowbridge has to offer.</p> | | | | | |
| ABG497 | Community Area Grant | Wiltshire Wildlife Trust | Rejuvenating Trowbridge Town Pond | £300600.00 | £5000.00 |
| <p>Project Summary: This project seeks to secure funding to complete the restoration and enhancements to Trowbridge Town Pond. The Town Pond is currently not functioning as an effective pond for wildlife or people. It is in need of urgent maintenance and enhancement. During phase 1 designs and technical drawings were produced to address these failings. These will see the pond become a thriving area for people and wildlife. Wildlife, especially invertebrates, will benefit from additional marginal and aquatic planting. Whilst, a new lining will allow the pond to hold water year round. In addition public access will be improved with new and restored accessible pathways and additional seating installed. The brick wall will be lowered with railings fitted on top to create a more welcoming environment which also allows young children and wheelchair users to see into the pond. Located within Trowbridge Park, this project will secure its long-term environmental sustainability. Additional enhancements to the public access routes, pathways and seating will also increase its benefits to the local and visiting communities.</p> | | | | | |
| ABG501 | Community Area Grant | Friends of Southwick Country Park | Purchase of a chainsaw for Friends of Southwick Country Park Local Nature Reserve | £576.00 | £576.00 |

| Application Reference | Grant Type | Applicant | Project | Total Cost | Requested |
|--|----------------------------|-----------------------------|---|------------|-----------|
| <p>Project Summary: Due to the onset of Ash Die Back and Dutch Elm Disease, plus the reduction in time available from the staff of Wiltshire Council's Countryside Team, there is continuing essential maintenance required to trees in the Park. Rich Murphy, Tree & Woodland Officer (South and West Wiltshire) Rights of Way and Countryside for Wiltshire Council, is in agreement that this work, with a programme of training, could be carried out by the volunteers.</p> | | | | | |
| ABG507 | Community Area Grant | Equinox Explorer Scout Unit | Explorer Scout Paddle Boarding | £9125.00 | £4562.50 |
| <p>Project Summary: Within the West Wilts district we have the resource of the River Avon. We hope to utilise mainly the stretch of river between Melksham and Bradford on Avon and provide Stand-up paddle boarding to 13-18 year olds.</p> | | | | | |
| ABG508 | Community Area Grant | Wiltshire Rural Music | Wiltshire Rural Music IT Resources | £975.00 | £975.00 |
| <p>Project Summary: Wiltshire Rural Music is a registered charity (No 309496), set up to encourage participation, appreciation, and celebration of music by people of all ages and abilities across the county. Operating from our Creative Hub in Trowbridge, we provide a variety of outreach and hub-centred activities with the opportunity to engage with rural communities and isolated towns and villages across Wiltshire. We champion community music of the highest standard, bringing the opportunity to participate and appreciate music to people who may not be able to access it easily, and work alongside groups from across the county to promote amateur music-making in targeted locations We are looking for additional support to help fund the purchase of a new MacBook Air laptop which will be used to store music created through our various programmes including Keep Music in Mind, Visible Voices, Young Person and Adult Bursary plus recitals which take place in the Hub. This music can be shared with all the various groups and partners who use our facilities. We are also looking to purchase a new A frame all weather display board and pop up banner to use outside the Hub and at musical events in Trowbridge.</p> | | | | | |
| ABG544 | Community Area Grant | Biss Meadows Country Park | Biss Meadows South Pond enhancement | £2260.00 | £1130.00 |
| <p>Project Summary: Background - The river Biss is a natural feature that runs through the heart of our County Town and has often become the subject of public concern and to this end it has now been identified and succeeded in attracting funding through the Bristol Avon Catchment Partnership as a key project for intervention. This intervention though does not cater for the ponds in the park and the Friends of Biss Meadows volunteers (established 2009) make it part of their mission to look after the water features as well as the river in the Country Park. Sadly for various reasons the south pond has had no maintenance over the years and has taken second place to the main northern pond which most people use with its seating and access platform. The project. This grant seeks to address this pond decay and return the pond to the diverse habitat it once offered with a one off reed pond clearance and to build a safe platform facility to launch our inflatable dinghy for safe working. The staging will also have other uses for pond dipping, water sampling, invertebrate studies, photographers and ongoing pond maintenance.</p> | | | | | |
| ABG392 | Health and Wellbeing Grant | Families Out Loud | Families Out Loud client support and IT project | £17759.00 | £5577.00 |
| <p>Project Summary: Families Out Loud supports families of drug & alcohol users in Wiltshire. This project will provide continued one-to-one support for our current Trowbridge clients which number 18, as well as up to 10 new clients in 2022. The project will also provide our charity with a much needed professional level hosted email system, and new equipment for our craft market stall.</p> | | | | | |

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

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